KAMARAJ COLLEGE

(AUTONOMOUS)

Accredited with A+ Grade by NAAC

Among Top 150 Colleges in India - NIRF Ranking 2025

இந்து நாடார் சங்கங்களால் 1966-ல் தொடங்கப்பட்ட கல்லூரி

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

THOOTHUKUDI - 628 003.

MINUTES OF THE BOARD OF STUDIES

DEPARTMENT OF PUBLIC ADMINISTRATION

B.A., Public Administration

Semester – I to VI

(for the students those who joined from the academic year 2024-2025)

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B. A., Public Administration

Semester – I to VI

Syllabus

(For the Students those who joined from the academic year 2024 - 2025)

Department Profile

Name of the Programme	**:**	B.A., Public Administration
Programme Code	**:**	01036
Year of Establishment	**:**	2023
E- MAIL ID	**:**	kcsfeco2020@gmail.com
College Mail Id	**:**	kamarajcoll@gmail.com
College Website	**:**	https://kamarajcollege.ac.in

Vision:

To provide quality education to the students and empower them

Mission:

- To equip students with a strong foundation in both theoretical and practical knowledge of public administration, preparing them for careers in governance, policy-making, and higher education.
- To foster skills that enhance employability and entrepreneurial capabilities in the field of public administration.
- To open pathways to diverse career opportunities, including roles in government, public service, non-profit organizations, multinational companies, and research institutions.
- To cultivate an environment that nurtures critical thinking, ethical integrity, human values, and awareness of environmental and societal challenges.
- To promote and support quality research aimed at addressing contemporary socio-economic and administrative issues.

Learning Out Comes-Based Curriculum Frame Work (Locf)	
Programme:	**B.A., Public Administration Eligibility:** Any stream studied in 12th standard they passed are eligible to BA public Administration
Programme Code:	01036
Duration:	**3 Years (UG)**
Programme Outcomes:	
PO1	Demonstrate comprehensive understanding of core disciplines in an undergraduate program
PO2	Effectively express ideas in writing and speech, engage in discussions, and present complex information Clearly.
PO3	Develop vision, teamwork, and management skills to lead Organizations efficiently.
PO4	Enhance inquiry, analytical thinking, and the ability to communicate Research findings effectively.
PO5	Understand environmental issues, promote sustainability, and advocate For gender equality.
PO6	Gain skills for employment, entrepreneurship, and leadership in Industry, academia, and research.
PO7	Work respectfully in diverse teams, collaborate efficiently, and contribute to common goals.
PO8	Uphold ethical principles, integrity, and social justice while committing to public service and Sustainability.
Programme Specific Outcomes:	
PSO1	To study the governance of large-scale government organizations in different socio-economic and political Contexts.
PSO 2	To build a strong foundation in Public Administration, emphasizing theory, practice, values, and ethics in public service.
PSO 3	To develop research skills for analyzing governance-related problems and policy-making.
PSO 4	To promote modern management practices and reforms through E-Governance.
PSO5	To analyze policies, programs, and challenges in governance and provide effective recommendations.

Methods of Evaluation		Marks	
Internal Evaluation	Continuous Internal Assessment Test	15	25
	Assignments with PPT	5	
	Class Participation /Group Discussion	5	
External Evaluation	End Semester Examination		75
	Total		100

Extra Credits

Curricular Activities	Co-Curricular Activities	Extra-Curricular Activities
Paper Presentation	Cultural Competitions	NCC
Paper Publication	Domain Clubs	NSS
Placement Training		Sports
Quiz		YRC
Competitions		UBA
SWAYAM /NPTEL/MOOCs		

Level	Credit			
	Participation	**III Prize**	**II Prize**	**I Prize**
Intra college	1	2	3	4
Intercollegiate	2	3	4	5
District	3	4	5	6
University	4	5	6	7
State	5	6	7	8
National	6	7	8	9
International	7	8	9	10

***Paper Presentation for each paper: 1 credit.**

Total credits Under – Graduate Courses including Lab Hours- 2024 to 2025

Semester	Hours	Credits
I	30	23
II	30	23
III	30	24
IV	30	25
V	30	25
VI	30	21
Total		**141**

****Extra Credit will be given on the basis of student's performance**

Pedagogy:

- Technology Based Learning (PPT)
- Peer Teaching (Chalk & Talk)
- Virtual Lab
- Blended Learning (Online & Offline)
- Group Learning
- Self - Study
- Games Based Learning

Course Structure

(For the Students admitted from the academic year 2024 – 25 onwards)

First year –Semester- I

B. A., Public Administration

Part	Course Code	Title of the Course	Credits	Hours	Duration of ESE (Hrs.)	Marks Allotted		
						CIA	ESE	Total
Part I	24ULTL11	Tamil Ilakkiya Varalaru - I	3	6	3	25	75	100
Part II	24ULEN11	General English - I	3	6	3	25	75	100
Part III **Core I**	24UMPA11	Principles of Public Administration	5	5	3	25	75	100
Part III **Core II**	24UMPA12	Administrative Thinkers	5	5	3	25	75	100
Part III EC - I	24UEPA11 24UEPA12	Any One 1. Law, State and Government 2. Social Issues in India	3	4	3	25	75	100
Part IV SEC - I	24USPA11 24USPA12	Any One 1. Introduction to Public Relations 2. Human Rights in India	2	2	3	25	75	100
		Total	**23**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

Course Structure

(For the Students admitted from the academic year 2024 – 25 onwards)

First Year – Semester- II

B.A., Public Administration

Part	Course Code	Title of the Course	Credits	Hours	Duration of ESE(Hrs.)	Marks Allotted		
						CIA	ESE	Total
Part - I	24ULTL21	Tamil Ilakkiya Varalaru II	3	6	3	25	75	100
Part -II	24ULEN21	General English II	3	6	3	25	75	100
Part III Core - III	24UMPA21	Public Policy Making in India	5	5	3	25	75	100
Part III Core - IV	24UMPA22	Financial Administration in India	5	5	3	25	75	100
Part III EC - II	24UEPA21 24UEPA22	Any One 1. Introduction to Constitution of India 2. Labour Welfare Administration in India	3	4	3	25	75	100
Part IV SEC– II	24USPA21	Any Two 1. Citizen Centric Governance	2	2	3	25	75	100
SEC - III	24USPA22	2.Fundamental of Competitive Exam (Exam ESE "MCQ,OMR Sheet")	2	2	1.5	25	75	100
	24USPA23	3.Disaster Management						
		Total	**23**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

Course Structure

(For the Students admitted from the academic year 2024 – 25 onwards)

Second Year – Semester- III

B.A., Public Administration

Part	Course Code	Title of the Course	Credits	Hours	Duration of ESE(Hrs	Marks Allotted		
						CIA	ESE	Total
Part - I	24ULTL31	Pothu Tamil- Tamilaga Varalarum Panpaadum	3	6	3	25	75	100
Part -II	24ULEN31	General English III	3	6	3	25	75	100
Part III Core - V	24UMPA31	Comparative Public Administration	5	5	3	25	75	100
Part III Core - VI	24UMPA32	Organization Theory	4	4	3	25	75	100
Part III EC - III	24UEPA31 24UEPA32	Any One 1. Public Service Delivery in India 2. Digital Literacy	3	3	3	25	75	100
Part IV SEC– IV	24USPA31 24USPA32	Any Two l. Entrepreneurship and Skill Development 2. Environmental Studies	2	2	3	25	75	100
SEC - V	24USPA33	3. Socio Political Movements of Tamil Nadu (Exam ESE "MCQ,OMR Sheet")	2	2	1.5	25	75	100
Part IV	24UYOG31	Yoga, Cultural & Heritage	2	2	1.5	25	75	100
		Total	**24**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

***Exam ESE "MCQ, OMR Sheet is a mandatory**

Course Structure

(For the Students admitted from the academic year 2024 – 25 onwards)

Second Year – Semester IV

B.A Public Administration

Part	Course Code	Title of the Course	Credits	Hours	Duration of ESE(Hrs.)	Marks Allotted		
						CIA	ESE	Total
Part - I	24ULTL41	Tamilum Ariviyalum	3	6	3	25	75	100
Part -II	24ULEN41	General English IV	3	6	3	25	75	100
Part III Core - VII	24UMPA41	Administrative Institutions in India	5	5	3	25	75	100
Part III Core - VIII	24UMPA42	Human Resource Management	4	4	3	25	75	100
Part III EC - IV	24UEPA41 24UEPA42	Any One 1. Basic of Social Science Research 2. Public Policy Analysis	3	3	3	25	75	100
Part IV SEC– VI SEC -VII	24USPA41 24USPA42 24USPA43	Any Two l. Information and Cyber Security 2. Aptitude and Mental Ability (Exam ESE "MCQ, OMR Sheet") 3. Value Education	2 2	2 2	3 1.5	25 25	75 75	100 100
Part IV	24UEVS41	E.V.S	2	2	3	25	75	100
Part V	24UEA41	NCC/NSS/YRC/SPORTS	1	-	-	-	-	100
		Total	**25**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

Course Structure for Arts Stream
Third Year – Semester – V
UG - Public Administration
(With effect from the academic year 2024 – 2025 onwards)

Semester V	Course Code	Title of the Course	Credits	Hours	Duration of ESE (Hrs.)	Marks Allotted		
						CIA	ESE	Total
Part - III Core - IX	24UMPA51	Development Administration	4	5	3	25	75	100
Core - X	24UMPA52	International Organization	4	5	3	25	75	100
Core - XI	24UMPA53	Administrative Behaviour	4	5	3	25	75	100
Project	24UMPAP1	Project with Viva Voce	4	5	3	50	50	100
EC - V Any One	24UEPA51 24UEPA52	1. Social Welfare Administration in India 2. Ethics and Integrity in Public Administration	3	4	3	25	75	100
EC – VI Any One	24UEPA53 24UEPA54	l. Rural Governance in India 2. Legislative Procedure in India	3	4	3	25	75	100
Part IV Training	24UINT51	* Internship	l	-	3	50	50	100
Part V	24UPDT51	Personality Development	2	2	3	25	75	100
		TOTAL	**25**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

***Internship – course duration - 7 to14 days (Report should be submitted & Viva Voce will be conducted for the report which is equivalent to the Project Viva – Voce).**

Course Structure for Arts Stream
Third Year – Semester – VI
UG - Public Administration
(With effect from the academic year 2024 – 2025 onwards)

Semester VI	Course Code	Title of the Course	Credits	Hours	Duration of ESE (Hrs.)	Marks Allotted		
						CIA	ESE	Total
Core - XIII	24UMPA61	New World Order	4	6	3	25	75	100
Core - XIV	24UMPA62	Po1itics and Social Justice	4	6	3	25	75	100
Part - III Core - XV	24UMPA63	Government and Administration in Tamil Nadu	4	6	3	25	75	100
EC – VII	24UEPA61 24UEPA62	l. Civil Service in India 2. Demography and Development	3	5	3	25	75	100
EC– VIII	24UEPA63 24UEPA64	1. Consumer Rights and Protection in India 2. Population Studies	3	5	3	25	75	100
Part- IV	24UTPA61	Training for Competitive Examination	2	2	3	25	75	100
Part- V	24UEA61	Extension Activity	1	-	3	25	75	100
		TOTAL	**21**	**30**				

SEC-Skill Enhancement Course **CIA- Continuous Internal Assessment**

EC –Elective Course **ESE- End Semester Examination**

Semester- I

Principles of Public Administration

Title of the Course	Principles of Public Administration				
Course Type	CORE I				
Course Code	24UMPA11				
Year	I	Semester	I	Credits	5
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total
		5	--	--	5

Learning Objectives:

1. To understand the basis of administration and management.
2. To describe the theoretical evolution of Public Administration.
3. To analyse the relevance and effectiveness of changing organizational forms to carry out the administrative process.
4. To assess the importance of Legislative and judicial controls in administration
5. To examine the Civil society and other grievance mechanism in Public Administration

Unit I: Introduction:
Public Administration- Meaning, Nature, Scope and Significance - Dimensions of Public Administration - Difference between Private Administration and Public Administration.

Unit II: Growth of Public Administration:
Evolution of Public Administration; Minnow brook Conferences (I, II and III) - Relation of Public Administration with Political Science, Sociology, History, Economics, Law and Management.

Unit III: Trends in Public Administration:
New Public Administration; New Public Management - L P G Public Administration - Good Governance.

Unit IV: Organization and its Principles:
Principles of Organization Hierarchy - Unity of Command - Span of Control - Coordination, Authority and Responsibility - Supervision and Control - Centralization, Decentralization and Delegation.

Unit V: Good Governance:
Concept, Characteristics, Elements, Issues and Challenges Good Governance - Development of Leadership, Qualities of Leadership - Citizen Participation.

Historical places Field visit

Recommended Texts	
1	Bhattacharya Mohit (20l9), New Horizons of Public Administration, New Delhi, Jawahar Publishers &Distributors.
2	Hoshiar Singh / Sachdeva (20ll),Public Administration: Theory and Practice, New Delhi, Pearson Education India.
3	Ravindra Prasad Singh (20ll),Principles and Practice of Public Administration, Jaipur, ABD Publishers.
4	Ravi Goel, (20l2), Public Administration, Concepts and Theories, New Delhi, Sonali Publications.
5	Ebenezer Oni (20l6), Principles of Public Administration, New Delhi, Concept Publications Ltd.

Web Resources	
1	https://www.sigmaweb.org/Publications/Principles-of-Public-Administration- 20l7-edition- ENG.pdf

Reference Books	
1	Basu, Rumki. (20l9), Public Administration in the 2lst Century: A Global South Perspective, New York and London, Routledge.
2	S.R Myneni (20l6), Principles of Public Administration, Haryana, Allahabad Law Agency.
3	Peters, B. Guy (20l8), The Next Public Administration: Debates & Dilemmas. New Delhi, Sage Publications.
4	MarcHolzer, Richard W. Schwester (20l9), Public Administration: An Introduction, New Delhi, Taylor & Francis Ltd.
5	P.B. Rathod (2005),A Handbook of Public Administration, Jaipur, ABD Publishers.
Note: Latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	To assimilate the basic concepts of Public administration.
CO2	To gain insights on various functions of administration and its principles.
CO3	To evaluate relevance of Public administration today.
CO4	To trace the growth of Public Administration and the trends.
CO5	To distinctively identify the process of administration, governance and organization.

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	2	2	3	3	2	3
CO2	3	3	2	2	3	3	2	3
CO3	3	3	2	2	3	3	2	3
CO4	3	3	2	2	3	2	2	3
CO5	3	3	2	2	3	3	2	3
Total	15	15	10	10	15	14	10	15
Average	3	3	2	2	3	2.8	2	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	2
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	2
Total	15	15	13	15	13
Average	3	3	2.6	3	2.6

S-Strong (3) M-Medium (2) L-Low (1)

Administrative Thinkers

Title of the Course	**Administrative Thinkers**				
Course Type	**CORE II**				
Course Code	**24UMPA12**				
Year	**I**	**Semester**	**I**	**Credits**	**5**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		5	**--**	**--**	**5**

Learning Objectives

1. To provide the comprehensive view of administrative theories.
2. To familiarize the concepts propounded by various administrative thinkers.
3. To examine the emerging ideas of Public administration with theories.
4. To gather insights of various ideas of the theorists over a period of time.
5. To appreciate the contribution of thinker's ability to describe, explain and predict an administrative Phenomenon.

Unit I: Indian Administrative Thinkers:

Kautilya & Thiruvalluvar Statecraft and Governance - Classical Approach: Woodrow Wilson: Politics Administration – Dichotomy Henri Fayol: Principles of Management, F.W. Taylor: Scientific Management - Max Weber: Model of Bureaucracy.

Unit II: Human Relations Approach:

Luther Gullick and Lyndall Urwick: Administrative Principles - M.P. Follett: leadership and Conflict - Elton Mayo: Human Relations Theory - Abraham Maslow: Need Hierarchy Concept.

Unit III: Behavioral Approach:

Chester Barnard: Contribution Satisfaction Equilibrium - Herbert Simon: Theory of Decision Making - F.W. Riggs: Administrative Models and Approaches - Douglas McGregor: Managerial Theories of 'X' and 'Y' - Frederick Herzberg: Hygiene Motivation Theory.

Unit IV. **Public Choice, Entrepreneurial Government and NPS:**

Vincent Ostrom: Public choice approach and the theory of democratic administration - David Osborne and Ted Gaebler: Concept of entrepreneurial government - Robert and Janet Denhardt: The New Public Service.

Unit V: MBO, Policy Science and Theory Z:

P.F. Drucker: Management by Objectives - Yehezkel Dror: Ideas on Policy Sciences - William Ouchy: Theory 'Z'.

Recommended Texts	
1	Prasad, Ravindra D., V.S. Prasad, P. Satyanarayana& Y. Pardhasaradhi (eds.) (20l0), Administrative Thinkers, New Delhi, Sterling Publishing House.
2	AnupamaPuriMahajan (2020),Administrative Thinkers, New Delhi, Sage Publications Pvt. ltd.
3	S.R. Maheshwari (2003), Administrative Thinkers, New Delhi, Macmillan, India.
4	S.l. Goel (2008), Administrative and Management Thinkers, New Delhi, Deep and Deep Publications.
5	R. K. Sapru , 20l3, Administrative Theories and Management Thought, New Delhi, PHIlearningPvt., ltd.

Web Resources	
1	https://study.sagepub.in/mahajan_at
2	https://www.academia.edu/3294l538/Administrative_Thinkers_by_Siam
3	https://sterlingpublishers.in/sterling/product/administrative-thinkers

Reference Books	
1	R Hooja (2007),Administrative Theories : Approaches, Concepts and Thinkers in Public Administration, Jaipur, Rawat Publications.
2	Ramesh K Arora (l979), Perspective in Administrative Theory, New Delhi, Associated PublishingHouse.
3	Gangadhar. V &Sharma Manoj, Administrative Thinkers, New Delhi, Anmol Publications Pvt., ltd.
4	Anthony Tillet, Thomas Kemper & Gordon Willey (l970), Management Thinkers,london, Penguin Books.
5	PardeepSahni, EtakulaVayunandan (2009), Administrative Theory, New Delhi, PHI learning Pvt., ltd.
Note: Latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	To understand the basic concepts and ideas of Public Administration.
CO2	To examine the characteristic features of ideas of various thinkers.
CO3	To have insight on ideas emerging during different time periods
CO4	To distinguish the perspectives of various Concepts of Thinkers.
CO5	To apply the ideas / theories to real time situations.

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	2	2	3	3	2	3
CO2	3	3	2	2	3	3	2	3
CO3	3	3	3	2	3	3	2	3
CO4	3	3	2	2	3	2	2	3
CO5	3	3	3	2	3	2	2	3
Total	15	15	12	10	15	13	10	15
Average	3	3	2.4	2	3	2.6	2	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	2
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	2
Total	15	15	14	15	13
Average	3	3	2.8	3	2.6

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Law, State and Government

Title of the Course	Law, State and Government				
Course Type	Elective I				
Course Code	24UEPA11				
Year	I	Semester	I	Credits	3
Instructional Hours Per week	Lecture	Tutorial		Lab Practices	Total
	4	--		--	4

Learning Objectives

1. To understand the concepts of law, State and Government
2. To trace the evolution of State and Government
3. To examine the salient features and theories of State
4. To comprehend the institutional mechanism and their processes.
5. To identify the nexus between law, State and Government

Unit I: Law

Law, Justice, and Morality - Classification of laws - Public and Private law, substantive and Procedural Law, Civil law and Criminal law - Sources of law: Custom, Precedent, legislation.

Unit II: Basic Concepts of Indian legal System

Basic Concepts of Indian legal System - Common law Foundations - Rule of law, Separation of Powers, Principle of Natural Justice, and Rule of Equity - Indian Constitution: Salient Features - Judicial System in India.

Unit III: State

Theories of the Origin (Divine Origin, Social Contract, Evolutionary Theory and Marxist Theory), Nature of the State - Organic Theory of the State - The Concept of Welfare State, and Sovereignty.

Unit IV: Government

Government - Forms of government - Unitary, Federal, and Quasi-federal - Parliamentary and Presidential - Organs of Government - Legislature, Executive and Judiciary.

Unit V: Political Ideas:

Liberty, Equality, Rights, Justice, Individualism, Liberalism, Socialism, Nationalism and Feminism.

Recommended Texts	
1	N. D. Arora (2006), Theory of State, New Delhi, K. K. Publications.
2	Das, P. G. (20ll), History of Political Thought, New Delhi, New Central Book Agency.
3	J. Duncan M. Derrett (l999), Religion, law and the State in India, New Delhi, Oxford University Press.

Web Resources	
1	https://www.ebooks.com/en-us/subjects/law/
2	https://nptel.ac.in/courses/l09l03l76
3	https://www.india.gov.in/download-e-book-ministry-law-justice
4	https://legal.un.org/avl/studymaterials/handbook/english/book_l.pdf

Reference Books	
1	Gaus, Gerald F. & Chandran Kukathas (eds.) (2004), Handbook of Political Theory, New Delhi, Pearson.
2	O.P.Guaba (20ll), Introduction to Political Theory, New Delhi, Macmillan.
3	Sabine, George H. (l96l), A History of Political Theory, New York, Holt, Rinehart and Winston.
4	S.Ramaswamy. Political Theory:Ideas and Concepts, New Delhi, Macmillan.
5	S.P.Varma. Modern Political Theory (l975), New Delhi,Vikas Publishing House.
Note: Latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	To analyse the concepts and dimensions of law and its origin
CO2	To describe the evolution and changing concepts of State and legal system
CO3	To comprehend and describe the nature and characteristics of various theories of State
CO4	To evaluate the intrinsic relationship between various forms of Government and its organs.
CO5	To review the various ideas and concepts related to Political systems

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	2	3
CO2	3	3	3	3	3	3	2	3
CO3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	13	14	12	15
Average	3	3	3	3	2.6	2.8	2.4	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Social Issues in India

Title of the Course	Social Issues in India				
Course Type	Elective I				
Course Code	24UEPA12				
Year	I	Semester	I	Credits	3
Instructional Hours Per week	Lecture	Tutorial	Lab Practices	Total	
	4	--	--	4	

Learning Objectives

1. To impart knowledge among students about the nature, causes, and impact of various social issues in India.
2. To help students understand the historical evolution and contemporary dimensions of social problems such as poverty, unemployment, gender inequality, caste discrimination, and communalism.
3. To create awareness about government Policies, constitutional provisions, and welfare programs aimed at addressing social issues.
4. To enable students to critically analyze the role of social institutions like family, education, media, and civil society in mitigating social problems.
5. To familiarize students with the challenges of globalization, urbanization, and environmental degradation in the Indian context.

Unit I: Social Structure in India

Classification of Social Structure in India – Ancient, Medieval and Modern Society – Reforms and Modern Society.

Unit II: Population Growth

Illiteracy – Unemployment – Poverty – Issues of Social Inclusion and Exclusion – Civil Society and NGOs.

Unit III: Child Protection

Child Abuse – POCSO, Violence against Women – Domestic Violence.

Unit IV: **Castism**

Communalism –Regional Unrest – Reservation for SC, ST and PCR – Lingustism.

Unit V: Social Issues

Drug Abuse, Cyber Crime, Social Media and Awareness, Unemployment.

Recommended Texts	
1	G. David Mandelbaum, Society in India, SAGE TEXTS, New Delhi; 20l6
2	Veena Das (ed), Oxford Handbook of Indian Sociology, Oxford University Press, New Delhi, 2004
3	T.K. Oommen, Social Inclusion in Independent India Dimensions and Approaches, Orient Black Swan Pvt ltd, New Delhi, 20l6

Web Resources	
1	https://www.ebooks.com/en-us/subjects/law/
2	https://nptel.ac.in/courses/l09l03l76
3	https://www.india.gov.in/download-e-book-ministry-law-justice
4	https://legal.un.org/avl/studymaterials/handbook/english/book_l.pdf

Reference Books	
1	T.K. Oommen, Social Inclusion in Independent India Dimensions and Approaches, Orient Black Swan Pvt ltd, New Delhi, 20l6
2	O.P. Goel (ed), Role of NGOs in Development of Social System, ISHA Books, Delhi, 2004
Note: Latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	Students will develop a critical understanding of various social issues in India, their historical roots, and their impact on society.
CO2	Students will gain knowledge about government Policies, constitutional provisions, and welfare programs aimed at addressing key social challenges.
CO3	Students will be able to analyze the role of social institutions such as family, education, media, and Civil society in shaping and resolving social problems.
CO4	Students will be equipped to assess the effects of globalization, urbanization, and environmental degradation on Indian society.
CO5	Students will enhance their problem-solving skills by engaging in discussions and proposing practical solutions for social issues through Policy Analysis and community-based initiatives.

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	2	3
CO2	3	3	3	3	3	3	2	3
CO3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	13	14	12	15
Average	3	3	3	3	2.6	2.8	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Introduction to Public Relations

Title of the Course	Introduction to Public Relations				
Course Type	Skill Enhancement Course I				
Course Code	24USPA11				
Year	I	Semester	I	Credits	2
Instructional Hours Per week	Lecture	Tutorial	Lab Practices	Total	
	2	--	--	2	

Learning Objectives

1. To evaluate how Public relations has been defined in myriad ways since early 20th century
2. To explicate the importance of Public Relations in Public Administration.
3. To focus on Public relations in different agencies like media, company, government and community.
4. To identify how Public relations and communications are heavily interlinked
5. To develop various management and organizational practices.

Unit I:
Meaning, Nature and Scope and Significance of Public Relations, Marketing and Advertising- History of Public Relations and Advantages.

Unit II:
Ethics and Social Responsibility - Public Relations and the law Public Relations Theory- Communications Theory and Public Opinion.

Unit III:
Planning: Strategies in Public Relations -Tactics of Public Relations Types of Relations- Community relations- Government relations Consumer relations-International relations.

Unit IV:
Social Projects and Public Relations -Multimedia Message Development - Media relations, Cyber-Relations in the Digital Age -Social Media and Public Relations.

Unit V:
Careers in Public Relations-Professional Development – Corporate Social Responsibility- Crisis Management- Future Pathway.

Recommended Texts	
1	Mordecai lee, Grant Neeley, Kendra B Stewart (202l), The Practice of Government Public Relations, United Kingdom, Routledge.
2	OyvindIhlen (2007), Public Relations and Social Theory: Key Figures and Concepts, United Kingdom, Routledge Communication Series.
3	Guth, D. W., & Marsh, C. (20l2), Public Relations: A Value-Driven Approach (5th edition), Boston,Allyn and Bacon.
4	Wilcox, Dennis, et al. (20l2), ThinkPublic Relations, (2nd ed.), NewYork, Pearson Education.
5	Kelleher, Tom (20l7), Public Relations,Oxford, Oxford University Press.

Web Resources	
1	https://apps.prsa.org/AboutPRSA/PublicRelationsDefined
2	http://www.instituteforpr.org/global-Public-relations

Reference Books	
1	Broom, G., Casey, S., & Ritchey, J. (2000). Toward a concept and theory of organization– Public relationships: An update. In J. A. ledingham& S. D. Bruning (Eds.),
2	J.V. Vilanilam (20ll), Public Relations in India: New Tasks and Responsibilities, SAGE Publications India Pvt ltd, New Delhi
3	C. S.Rayadu and K.R.Balan (l997), Principles of Public Relations, New Delhi, Himalaya Publishing House.
4	Heath, R.l (200l), Handbook of Public Relations in India, New Delhi, Sage Publications.
Note: Latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	To understand the significance of Public Relations in Public administration
CO2	To examine how transparency in administration is made possible through media
CO3	To integrate various concepts in Public Administration to promote Relations
CO4	To have an insight on the use of the technological advancement in Public Relations.
CO5	To develop writing skills for newspapers and creation of Blogs.

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	2	3
CO2	3	3	3	3	3	3	2	3
CO3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	14	14	12	15
Average	3	3	3	3	2.8	2.8	2.4	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

HUMAN RIGHTS IN INDIA

Title of the Course	**Human Rights in India**				
Course Type	**Skill Enhancement Course - I**				
Course Code	**24USPA12**				
Year	**I**	**Semester**	**I**	**Credits**	**2**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		2	**--**	**--**	**2**

Learning Objectives

1. To Sensitive the Students' about need to under the concept Human Rights.
2. To create awareness among the students about the origin and emergence of the discipline
3. To examine the principles of Human Rights in Indian Constitution.
4. To comprehend the available human rights mechanisms to protect rights of the people.
5. To explore the forms of human rights violations unleashed against women, children and other marginalized in India.

Unit I: Meaning, Nature, Evolution and Scope of Human Rights - Classifications of Human Rights - Democracy and Human Rights in India

Unit II: Preamble of Indian Constitution – Human Rights (UDHR) and Fundamental Rights - Constitutional Remedies for Human Rights - Directive Principles of State Policy.

Unit III: Universal Declaration of Human Rights (UDHR) -United Nations High Commissioner for Human Rights -International Human Rights Commission (IHRC)

Unit IV: National Human Rights Commission- State Human Rights Commission - National Commission for Women- Human Rights Courts in India.

Unit V: Human Rights violations against Women, Children, SC/ST, Minorities – Cyber Crimes and human Rights violations – Right to Privacy and Human Rights –Human Rights Education in India– NGOs and Civil Society role in protection and promotion of Human Rights.

Recommended Texts	
1	Kapoor, S.K., *Human Rights under International law and Indian law*, Allahabad; Centrallaw Agency, 2009.
2	Kingsbury, Damien &Avonius, leena, Ed., *Human Rights in Asia*, london, PalgraveMacmillan, 2008.

Web Resources	
1	https://www.academia.edu/14264572/Basic_Concept_on_Tourism
2	http://bieap.gov.in/Pdf/TTPaperIIYR2.pdf

Reference Books	
1	Todd, land Man, Ed., *Human Rights*, london, Sage Publications, 2009.
2	Van Bueren, G., *The International law on the Rights of the child*, londen, MartinusNijh off Publishers, 2000.
3	Waghmare, B.S. Ed., *Human Rights, Problems and Prospects*, Delhi, lalinga Publications, 200l.
4	Meena, A. K., *Human Rights in India: Concepts and Concerns,* Pointer Publishers, 20l4.
Note: latest Edition of Textbooks May be Used	

Course Outcomes

CO No.	On Completion of the course, students will be able to
CO1	The origin and emergence of the discipline Human Rights.
CO2	Make a critical comment on Human Rights provisions in Indian Constitution.
CO3	To comprehend the working of Human Rights institutions at the global level to protect the rights of the people.
CO4	To review the working of Human Rights organisations in the protection and promotion of Human Rights.
CO5	To get overall views about reasons for the human rights violations in India.

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	2	3
CO2	3	3	3	3	3	3	3	3
CO3	3	3	3	3	3	2	3	3
CO4	3	3	3	3	3	2	3	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	14	13	14	15
Average	3	3	3	3	2.8	2.6	2.8	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	2	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

II Semester

Public Policy Making in India

Course Title	Public Policy Making in India					
Course Type	Core -III	Course Code	24UMPA21			
Year	I	Semester	II			
Credits	5	Hours	L	T	P	Total
			5	0	0	5

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	Describe the relevance of Policy making and its Analysis
LO2	Compare the different approaches to the study of Public Policy
LO3	Analyze the stages involved in making and implementation of Public Policy
LO4	Evaluate the role of bureaucracy, media, NGO etc. in the Policy making process.
LO5	Synthesize the importance and impact of Policies in the prime areas of administration

UNIT	CONTENTS
I	Introduction: Public Policy - Concept, Significance and Scope. Policy Analysis - Concept and Significance- Public Policy Approaches and Models with special reference to the Instrumentalism and Rationalist Paradigms.
II	Concepts and Theories of Governance - Governance as per the World Bank- UNDP and others- Public Choice Theory- Public Value Theory- Governance as Theory- Governance and Public Governance – Ethics and Governance.
III	Role of Various stakeholders in Public Policy Making Process - Role of legislature- Executive- Judiciary- Planning Machinery at the Central and State levels in Policy Making - Role of other Stakeholders in Policy making - Political Parties - Interest Groups – Mass Media.
IV	Public Policy Implementation and Evaluation: Approaches to Policy Implementation - Role of Executive (with special reference to Bureaucracy) – legislature - Judiciary- Non-Governmental Organizations - Pressure Groups.
V	Issues in Public Policy Implementation - Policy Evaluation - Approaches to Policy Evaluation - Criteria for Evaluation- Issues in Policy Evaluation.

Recommended Books	
1	KuldeepMathur (20l5), Public Policy and PO1itics in India, New Delhi, Oxford University Press.
2	Ahmad (2020), Public Policy in India, New Delhi, Adroit Publishers
3	Sapru R.K.(2004), Public Policy: Formulation, Implementation and Evaluation, New Delhi, Sterling Publishers
4	aushikiSanyal, Rajesh Chakrabarti, KaushikiSanyal, Rajesh Chakrabarti (20l6), Public Policy in India, USA, Oxford University Press
5	Birkland Thomas A. (20l9), An Introduction to the Policy Process:Theories, Concepts, and Models of Public Policy Making,Routledge, India
Reference Books	
1	Dr. Prakash Chandra(20l5), Public Administration: Policy,PO1itics and Practice, New Delhi,Astha Publishers
2	Dr.RathoreRicha (20l7), Public Policy and Administration in India, New Delhi, Mangalam Publishers and Distributors
3	Sapru R.K.(20l0), Public Policy: Art and Craft of Policy Analysis, New Delhi, PHI learning Private limited
4	Peters Guy.B(20l8),Policy Problems and Policy Design, United Kingdom, Edward Elgar Publishing
5	Weimer l David(20l7), Policy Analysis: Concepts and Practice, United Kingdom,Routledge Publishers
Web Resources	
1	https://www.india.gov.in/my-government/documents/Policy
2	https://gyankosh.ac.in/handle/l23456789/3759
3	https://www.academia.edu/3482l42/Study_of_Public_Policy_making_in_India_A_the oretical_framework

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To examine the basic concepts such as Public Policy, Policy Analysis, Public Policy process and governance
CO 2	To recall the different stages of the Public Policy process in terms of theoretical formulation and the process
CO 3	To apply necessary competence to undertake Policy Analysis
CO 4	To elaborate on the concepts using practical examples involving Public Policy issues.
CO 5	To discuss the issues in Public Policy implementation

CO Mapping with Programme Outcomes

CO / PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	2	3	3	3	2	3
CO 2	3	3	3	3	3	3	3	3
CO 3	3	3	3	3	3	3	2	3
CO 4	3	3	2	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	13	15	15	14	12	15
Average	3	3	2.6	3	3	2.8	2.4	3

S-**Strong (3)** **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO / PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	3	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	2	3	3
CO 5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Financial Administration in India

Course Title	Financial Administration in India					
Course Type	Core -IV	Course Code	24UMPA22			
Year	I	Semester	II			
Credits	5	Hours	L	T	P	Total
			5	0	0	5

Learning Objectives	
S. No.	*The learning objectives are to impart:*
LO1	To examine the importance of financial administration as distinct from Public Finance
LO2	To discuss various agencies and processes involved in financial administration
LO3	To illustrate different sources of income and borrowing of government.
LO4	To compare and contrast different types of budgeting and their significance
LO5	To recommend the importance of methods in the control of over Public expenditure

UNIT	CONTENTS
I	Meaning, Nature, Scope and Importance of Financial Administration – evolution of public financial administration - Process and Agents in Financial Administration - Modern techniques in Public Financial administration.
II	Resource Mobilization for Different level of Government Monetary and Fiscal Policies - Tax and Non Tax Sources - Public Borrowings, Public Debt and its Management.
III	Concept of Budget - Types of Budget - Performance Budgeting - Capital Budgeting - Zero Base Budgeting - Budgetary Process in India - Public Policy and Budgeting - Accounts and Audit.
IV	Parliamentary Control Over Public Expenditure- Estimates Committee - Public Accounts Committee - Committee on Public Undertakings, - Comptroller and Auditor General of India - Role of Finance Ministry - Finance Commission - Problems and Prospects of Financial Administration in India.
V	Union, State, Local Finances in India - National Development Council Financial Reforms in the Era of Globalization and liberalization - Centre - State financial Relationship.

Recommended Books	
1	Mahajan Kumar Sanjeev and MahajanPuriAnupama(20l4),Financial Administration in India, New Delhi, PHI learning Private limited
2	Goel S l(2008),Public Financial Administration, New Delhi,Sterling Publications
3	GoelSandeep(20l6),Financial Management Practices in India, New Delhi, Routledge
4	Singh Sekhar Raj(l988),Union Budgets and Financial Administration, NewDelhi,Deep& Deep Publications
5	Chelliah, Raja J. (20ll), Fiscal Policy in Underdeveloped Countries: With Special Reference to India, New Delhi, Routledge
Reference Books	
1	Thavaraj M J K(20l4),Financial Administration of India, New Delhi, Sultan Chand
2	Sharma M K(2008), Financial Administration,New Delhi, R. K. Books
3	Ahamed Abdullahi Dahir and Sardar M N Islam(20l0),Financial liberalisation in Developing Countries:Issues,Time Series Analysis and Policy Implications, New York,Springer
4	ChkrabartyBidyut and Prakash Chand(20l2),Public Administration in a Globalizing World: Theories and Practices,NewDelhi,Sage Publications
5	Chand S N (2008),Public Finance, New Delhi,Atlantic Publishers
Web Resources	
1	https://onlinecourses.swayam2.ac.in/cec20_mg05/preview

Course Outcomes

CO No.	***The students on completion of the course will be able to:***
CO 1	To describe the basic concepts of Public finance in India
CO 2	To outline the different stages of the budgetary process and financial administration in India
CO 3	To classify the types of budgeting used in India
CO 4	To evaluate the various mechanism for control over Public expenditure
CO 5	To construct the significance of Public Finance in India

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	2	3	2	2	3
CO 5	3	3	3	3	3	2	3	3
Total	15	15	15	14	14	13	12	15
Average	3	3	3	2.8	2.8	2.6	2.4	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	2	3	3
CO 5	3	3	3	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Introduction to Constitution of India

Course Title	Introduction to Constitution of India					
Course Type	Elective II	Course Code	24UEPA21			
Year	I	Semester	II			
Credits	3	Hours	L	T	P	Total
			4	-	0	4

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	To describe the evolution of Indian Constitution
LO2	To identify the basic structure of the Indian Constitution
LO3	To illustrate the exclusiveness of the Indian Constitution.
LO4	To interpret the relations between Centre , State and local Government
LO5	To assess the machinery of Public Governance as provided in the Constitution.

UNIT	CONTENTS
I	Constitutional Development - Regulating Act- l773, Pitts India Act- l784, Govt. of India Act- l909, l9l9 & l935 - Indian Independence Act- l947.
II	Basics of the Constitution - The Making of the Constitution- Salient features of the Constitution – The Preamble of the Constitution.
III	Nature of the federal System - Fundamental Rights - Fundamental Duties - Directive Principles of State Policy – Procedure for Amendment of the Constitution- Emergency Provisions in India.
IV	Centre -State Relations - Legislative Relations - Administrative Relations - Financial Relations -Inter- State Relations – Administrative Reform Commission.
V	Decentralisation : Evolution of PRI – Balvant Rai Mehta Committee - GVK Rao committee – Ashok Mehta Committee – LM Singhvi Committee – 73rd and 74th Constitutional Amendment Act – Finance Commission and Issues in Local Finance.

LEARNING RESOURCES

Recommended Books	
1	Durga Das Basu (20l9), Introduction to the Constitution of India, lexis Nexis,(24th Ed)
2	B.K. Sharma (2020), Introduction to the Constitution of India, New Delhi, PHI learning.
3	Kishore Sharma (20ll), Introduction to the Constitution of India, New Delhi, Prentice Hall of India Pvt., ltd.
4	De, Rohit (20l8), A People's Constitution: The Everyday life of law in the Indian RePublic, New Delhi, Oxford University Press.
Reference Books	
1	Khosla, Madhavet.al. (20l6), The Oxford Handbook of Indian Constitution, New Delhi, Oxford University Press
2	M.V. Pylee (2003), An Introduction to the Constitution of India, New Delhi, Vikas Publishing House.
3	Khosla, Madhav (20l2), The Indian Constitution, New Delhi, Oxford University Press.
4	Jayal, NirajaGopal (20ll), The Oxford Companion to politics in India, New Delhi, Oxford University Press.
5	Kohli, Atul, et.al. (20l8), Handbook of Indian politics, New Delhi,Routledge.
Web Resources	
1	https://egyankosh.ac.in/handle/l23456789/53790
2	https://onlinecourses.nptel.ac.in/noc20_lw03/preview
3	https://Legislative.gov.in/sites/default/files/coi-4March20l6.pdf

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To review the working of the Indian Constitution
CO 2	To outline the main tenets of the Constitution
CO 3	To relate the functioning of the government along with Constitutional guidelines.
CO 4	To trace the constitutional history of India.
CO 5	To assess the significance of Indian Constitution

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	2	2	3	2	3
CO 2	3	3	2	3	3	3	2	3
CO 3	3	3	3	2	3	3	3	3
CO 4	3	3	2	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	13	15	14	14	12	15
Average	3	3	2.6	2.6	2.8	2.8	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	2	3	3	3
CO 4	3	3	2	3	3
CO 5	3	3	3	3	3
Total	15	14	13	15	15
Average	3	2.8	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Labour Welfare Administration in India

Course Title	Labour Welfare Administration in India					
Course Type	Elective II	Course Code	24UEPA21			
Year	I	Semester	II			
Credits	3	Hours	L	T	P	Total
			4	-	0	4

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	To teach the nature and scope of labour Welfare Administration at the Global and Indian level.
LO2	To teach about various theories of labour Welfare Administration.
LO3	Sensitize the students on labour Education and issues of labours in India.
LO4	Students will be exposed to various labour welfare Policies in India.
LO5	The course will help the students to unearth labour issues by applying critical thinking.

UNIT	CONTENTS
I	Introduction: Meaning, Nature and Evolution of Labour Welfare Administration – Evolution of Labour Welfare Administration In India - Concept of Labour And Labour Welfare - Theories of Labour Welfare.
II	Labour Welfare Administration at The Centre – Ministry of Labour Welfare & Employment - Ministry for Labour in Tamil Nadu – Tamil Nadu Labour Welfare Board: Organization and Functions- Labour Welfare officer.
III	Labour Education And Training - Absenteeism - Labour Turnover - Automation - Accidents - Significance of Working Conditions.
IV	Labour Legislations In India: The Employees' Provident Fund And Miscellaneous Provisions Act, 1952, - The Employees' State Insurance Act, 1948, - Apprentices Act, 196l, - The Contract Labour (Regulation & Abolition) Act - The Factories Act, 1948, - The Industrial Disputes Act, 1947 - The Industrial Employment (Standing Order) Act, 1946 – Recent Developments In Labour Welfare Policies.
V	Labour Issues: Child Labour, Women Labour, Bonded Labour, Migrant Workers - Wages - Bonus - Trade Unions - Collective Bargaining. Right To Strike – Retrenchment in India's Mining Industry and Industrial Dispute Acts.

Recommended Books	
1	Durga Das Basu (20l9), Introduction to the Constitution of India, lexis Nexis,(24th Ed)
2	Jacob, K.K., Policy in India, Udaipur: Himalaya Publications, l989.
3	Sachdeva, D.R., Social Welfare Administration, Kitab Mahal.
4	De, Rohit (20l8), A People's Constitution: The Everyday life of law in the Indian RePublic, New Delhi, Oxford University Press.
Reference Books	
1	Goel, S.l. and R.l.Jain, Social Welfare Administration Vol.I and Vol.II, NewDelhi: Deep and Deep. 2009.
2	Choudry, Paul., Social Welfare Administration, Delhi: Atma Ram and sons,2000.
3	Jacob, K.K., Policy in India, Udaipur: Himalaya Publications, l989.
4	Sachdeva, D.R., Social Welfare Administration, Kitab Mahal.
5	India 20l7, Ministry of Information and Broadcasting, Govt. of India, 20l7.
Web Resources	
1	https://egyankosh.ac.in/handle/l23456789/53790
2	https://onlinecourses.nptel.ac.in/noc20_lw03/preview
3	https://Legislative.gov.in/sites/default/files/coi-4March20l6.pdf

CO No.	Course Outcomes *The students on completion of the course will be able to:*
CO 1	To review the working of the Indian Constitution
CO 2	To outline the main tenets of the Constitution
CO 3	To relate the functioning of the government along with Constitutional guidelines.
CO 4	To trace the constitutional history of India.
CO 5	To assess the significance of Indian Constitution

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	2	2	3	2	3
CO 2	3	3	2	3	3	3	2	3
CO 3	3	3	3	2	3	3	3	3
CO 4	3	3	2	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	13	15	14	14	12	15
Average	3	3	2.6	2.6	2.8	2.8	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	2	3	3	3
CO 4	3	3	2	3	3
CO 5	3	3	3	3	3
Total	15	14	13	15	15
Average	3	2.8	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Citizen Centric Governance

Course Title	**Citizen Centric Governance**					
Course Type	**Skill Enhancement Course 3**	**Course Code**	**24USPA21**			
Year	**I**	**Semester**	**II**			
Credits	**2**	**Hours**	**L**	**T**	**P**	**Total**
			2	**0**	**0**	**2**

Learning Objectives	
S. No.	**The learning objectives are to impart:**
LO1	To discuss the concept of Citizen Centric Governance
LO2	To describe the quality of governance
LO3	To illustrate the tools and mechanisms of citizen charters
LO4	To explain the right to service delivery
LO5	To examine the functioning of the institutions and challenges in citizen centric governance

UNIT	**CONTENTS**
I	Governance and Good Governance: Elements and Forms of Good Governance - Theories and Concepts of Governance – World Bank and UNDP - State, Market and Civil Society – LPG.
II	Citizen Centric Governance: Concept; Pre-conditions and Principles (Rule of law-Zero Tolerance Strategy, Making Institutions Vibrant, Responsive and Accountable, Active Citizens' Participation – Decentralization and Delegation, Transparency, Civil Service Reforms, Ethics in Governance, Process Reforms, Functions of the Government, RTI & E – Governance.
III	Tools and Mechanisms: Citizens' Charters – Concept, Objectives and Significance - Sevottam Model - Indian Standard for Quality Management Systems - Seven Steps Model for Citizen Centricity.
IV	Right to Service Delivery – State of the Concept and Practice - People Participation in Governance (Concept, Forms including Social Audit) - Citizens Grievance Redress and Monitoring System (central, state and corporate levels) - Consumer Protection (National Commission, State Commission, District Forum).
V	Institutions and Challenges: National Human Rights Commission - National Commission for Women - National Commission for Protection of Child Rights - National Backward Classes Commission - National Minorities Commission - National Consumer Disputes Redressed Commission.

LEARNING RESOURCES

Recommended Books	
1	Alford, John and O'Flynn, Janine (20l2), Rethinking Public Service Delivery, New York, Palgrave Macmillan.
2	Anderson, Dennis; Wu Robert; Cho, June-Suh and Schroeder, Katja (20l5), E - Government Strategy, ICT and Innovation for Citizen Engagement, New York, Springer Verlag New York Inc.
Reference Books	
1	Government of India (2008), Citizen's Charter – A Handbook. Centre for Good Governance Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pensions, New Delhi
2	Mathur, Birendra Prasad (20l4), Ethics for Governance: Reinventing Public Services. New Delhi, Routledge.
3	Sawshilya, Archana (20l2), Ethics and Governance, New Delhi, Pearson .
Web Resources	
1	http://goicharters.nic.in/ccinitiative.htm
2	https://www.researchgate.net/Publication/289l90592_A_Framework_for_Citizen Centric_Government_Websites

CO No.	**Course Outcomes** ***The students on completion of the course will be able to:***
CO 1	Demonstrate a clear understanding of historical contexts and their relevance to current events.
CO 2	Apply knowledge of societal structures to analyze social and economic challenges.
CO 3	Interpret constitutional provisions and governance mechanisms effectively.
CO 4	Evaluate geographic factors and their influence on regional and global Developments.
CO 5	Formulate well-reasoned perspectives on Public Policies and societal reforms..

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	14	14	13	15
Average	3	3	3	3	2.8	2.8	2.6	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	3	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Fundamental of Competitive Exam

Course Title	Fundamental of Competitive Exam					
Course Type	Skill Enhancement Course 3	Course Code	24USPA22			
Year	I	Semester	II			
Credits	2	Hours	L	T	P	Total
			2	0	0	2

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	Acquire in-depth knowledge of historical events, movements, and their significance.
LO2	Understand the social, cultural, and economic dynamics influencing contemporary society.
LO3	Analyze Political systems, governance structures, and constitutional principles.
LO4	Study geographic patterns, resources, and their impact on human activities.
LO5	Build critical perspectives on Public Policies and their implications for Development.

UNIT	CONTENTS
I	General Science: Nature of Universe – Measurement of Physical Quantities – General Scientific laws In Motion – Force, Pressure And Energy – Geography - Earth location – Physical Features – Monsoon, Rainfall, Weather And Climate.
II	History And Culture of India: Indus Valley Civilization - Indian Po1ity: Constitution of India – Preamble of the Constitution – Salient Features of the Constitution.
III	Indian Economy: Nature of Indian Economy – Five Year Plan Models - Indian National Movement - National Renaissance – Early Uprising Against British Rule.
IV	History, Culture, Heritage and Socio-Political Movements of Tamil Nadu: History of Tamil Society - Development Administration in Tamil Nadu - Social Justice and Social Harmony as the Cornerstones of Socio- Economic Development.
V	Aptitude & Mental Ability Tests: Simplification - Number Series - Current Affairs.

LEARNING RESOURCES

Recommended Books	
1	Arithmetic for Competitive Examinations, Dr. R.S. Aggarwal
Reference Books	
1	Verbal Reasoning, Dr. R.S. Aggarwal

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	Demonstrate a clear understanding of historical contexts and their relevance to current events.
CO 2	Apply knowledge of societal structures to analyze social and economic challenges.
CO 3	Interpret constitutional provisions and governance mechanisms effectively.
CO 4	Evaluate geographic factors and their influence on regional and global Developments.
CO 5	Formulate well-reasoned perspectives on Public Policies and societal reforms..

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	14	14	13	15
Average	3	3	3	3	2.8	2.8	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	3	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) M-Medium (2) L-Low

Disaster Management

Course Title	**Disaster Management**					
Course Type	**Skill Enhancement Course 2**	**Course Code**	**24USPA23**			
Year	**I**	**Semester**	**II**			
Credits	**2**	**Hours**	**L**	**T**	**P**	**Total**
			2	**0**	**0**	**2**

Learning Objectives	
S. No.	**The learning objectives are to impart:**
LO1	To demonstrate the key concepts in the study of Disaster Management.
LO2	To outline the nature, scope and impact of natural and man-made disasters.
LO3	To classify the psychological, socio-economic, and Political effects of the same.
LO4	To deal with disaster preparedness and the role and responsibilities of the State and Society in disaster management in India.
LO5	To compare & contrast International State-run and private agencies with special reference to Australia, Chile, Japan, and USA.

UNIT	**CONTENTS**
I	Meaning and Classifications of Disasters - Functioning of Disaster Management Organisation - Methodology to cope with Disaster in India - Disaster Management Cycle - Disaster Management - Recent Trends - Impact of Natural Disasters on Environment and Development.
II	Disaster Mitigation- Basic Principles and Elements of Disaster Mitigation - Flood Mitigation Practices in India - Action Plan for Earthquake Disaster Mitigation - Cost Benefit Consideration of Mitigation - Resource Analysis and Mobilization.
III	Disaster Prevention and Preparedness - Vulnerability Analysis and Risk Assessment - Role of Community in Disaster Management - Communication Systems and Protocol - legislation/ Existing laws.
IV	Disaster Awareness - Role of Disaster Managers - Role of NGOs - Training of Disaster Managers - Use of Formal Education System - Emerging Issues and lessons for Future.
V	Disaster Response and Recovery: i) Disaster Response Plan: State, Union and local; NDRF - ii) Communication, Participation and Enforcement of Emergency Plans - iii) International Models of Change: State and Private Agencies (Australia, Chile, Japan, Indonesia, Philippines and USA).

LEARNING RESOURCES

	Recommended Books
1	V.K. Sharma (l995), Disaster Management, New Delhi, New United Process.
2	David Alexander (l993), Natural Disaster, london, UCl Press.
3	KathakaliBagchi. S (l99l), Drought Prone India: Problems and Prospects, New Delhi, Agricale.
4	Melvin A Benarde (l972), Race against Famine, Bombay, Orient longmans.
Reference Books	
1	Drake, F. (2000), Global Warming: The Science of Climate Change,london, Oxford University Press.
2	Centre for Science and Environment (200l), Down to Earth, Vol. l0, No. 6, New Delhi.
3	ICRC and Red Crescent (2000), World Disaster Report, Oxford Press.
4	Shukla P. R., S. K. Sharma and P. Venkatraman (Eds.) (2002), Climate Change and Indian Issues, Concerns and Opportunities, New Delhi: Tata McGraw Hill.
5	Blaikie P. and others (2005), At Risk: Natural Hazards, People's Vulnerability and Disaster, london, Routledge.
Web Resources	
1	https://egyankosh.ac.in/handle/l23456789/25233
2	https://onlinecourses.swayam2.ac.in/cecl9_hs20/preview
3	https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3793465/

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To describe the functioning of organizations in disaster Management
CO 2	To discuss the conceptual and theoretical understanding of Disaster Preparedness and Mitigation
CO 3	To develop an insight on disaster mitigation.
CO 4	To limelight the emerging issues and lessons learnt in disaster management
CO 5	To assess the significance of disaster management in the context of Development

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	3	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	14	12	15
Average	3	3	3	3	3	2.8	2.4	3

S-**Strong (3)** **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

III Semester

Comparative Public Administration

Title of the Course	**Comparative Public Administration**				
Course Type	**Core V**				
Course Code	**24UMPA31**				
Year	**II**	**Semester**	**III**	**Credits**	**5**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		5	--	--	**5**

Learning Objectives

The learning objectives are to impart

LO1 To focus on various approaches and theories of CPA.

LO2 To examine the issues and concerns in developed and developing countries.

LO3 To compare the administrative processes applying methodologies of comparison.

LO4 To develop an understanding of Political system of different countries

LO5 To conclude how Public administration across the countries is coping with new challenges.

Unit	Contents
I	Introduction: Comparative Public Administration: Meaning. Nature, Scope and Significance. Salient Features of Administration in Developed & Developing Countries. Social, Economic, Political and Administrative Features.
II	Approaches: Structural Functional Approach - Behavioural Approach and Ecological Approach.
III	UK: Salient features of British Administration - Conventions Parties System.
IV	USA - Salient features of American Administrative System - Federal System Separation of Powers - President and American Cabinet - Checks and Balance the Comparative Public Administration.
V	Salient Features of Constitution of Japan - legislature - Executive -Parliament-Cabinet lawmaking Procedure Political Parties - Judiciary - local Government.

Recommended Books	
1	Sharma R.D (Ed) (l999) Administrative Systems of Developing Countries, Dew Delhi Mittal Publications.
2	Viswanathan, V.N (l996) Comparative Public Administration, New Delhi, Sterling Publishers
3	Jesmine Ahmed (2020) An Introduction to Comparative Government and PO1itics, New Delhi, Kalpaz Publications.
4	Dahiya, Sewa Singh and Ravindra Singh (20l4) Comparative Public Administration. New Delhi, Sterling Publishers.
5	Heady, Ferrel (l996) Public Adminstrations A Comparative Perspective New York, M.Dekker Inc.

Reference Books	
1	Arora, Ramesh K. (2008), Comparative Public Administration, New Delhi, Associated House
2	Publishing Herman, Evan et al (20l0), Public Administration in East Asia, Francis & Taylor (China Chapter) Routledge
3	Rowat, Donald E, l985, Public Administration in Developed Democracies, New York, Marcel Dekker, Inc., (latest Edition)
4	Sabharwal, Meghna& Evan M. Berman (20l3), Public Administration in South Asia, london, Francis & Taylor
5	Wang, James CF. (2002), Contemporary Chinese PO1itics, New Jersey, Prentice Hall
6	Sailendranath Sen, An Advanced History of Modern India, Macmillan Publishers,2020
Web Resources	
1.	www.academia.edu/35253l78 Comparative_Public_Adminstranon Definition So and Problems

Course Outcomes

CO No	On completion of the course will be able to
CO 1	To analyze the emerging concepts and dimensions of comparative Public administration
CO 2	To evaluate the social fabrics of developed and developing countries
CO 3	To compare the pertinent features of various Political systems
CO 4	To diagnose the countries specific issues in Public administration
CO 5	To appreciate the relevance between comparative approach of study

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	2	3
CO 2	3	3	3	3	2	3	2	3
CO 3	3	3	3	3	2	2	3	3
CO 4	3	3	3	3	2	2	3	3
CO 5	3	3	3	2	2	3	3	3
Total	15	15	15	14	10	13	13	15
Average	3	3	3	2.8	2	2.6	2.6	3

S-Strong(3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	3	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	2	2	3	3
CO 5	3	3	2	3	3
Total	15	14	13	15	15
Average	3	2.8	2.6	3	3

S-Strong(3) M-Medium (2) L-Low (1)

Organisation Theory

Title of the Course	**Organisation Theory**				
Course Type	**Core VI**				
Course Code	**24UMPA32**				
Year	**II**	**Semester**	**III**	**Credits**	**4**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		4	**--**	**--**	**4**

Learning Objectives	
The learning objectives are to impart	
LO1	To outline the meaning, nature and scope of the study of Organisational Theory
LO2	To distinguish the background of evolution of various theories of organization
LO3	To elaborate on the emerging trends in forms of organization in the digital era.
LO4	To infer how the behavioural pattern impacts the growth of organization
LO5	To compile the pertinent contributions of organizational theorists

Unit	**Contents**
I	Meaning, Nature and Scope and Importance of Organization - Types of Organization - Basic Principles of Organization Theories of organization system approach theory.
II	Classical or Traditional Theory Human Relations or Neo-Classical Theory Decision- Making Theory Systems Approach - Weber's Ideal of Bureaucracy Modern Theory.
III	Process of Organization - leadership, Meaning, Styles, Qualities, Theories Types, Organisational Communications-Meaning Importance, Process, Barriers, Principles of Effective Communication.
IV	Issues of Organizational Behaviour Organization Conflict Organization Effectiveness Organizational Culture- Meaning, Significance- of organization Systems theorists describe the organization as external environment theory.
V	Organisational Climate, Organization Counselling Organization Dynamics Organisational Change, Meaning, Nature, Organisational Development-Meaning and Interventions behaviour of employees at the organizational level.

Recommended Books	
1	Dwivedi R.S. (l979), Human Relations and Organisational Behaviour, New Delhi, Oxford& IBH
2	Singh Nirmal (2003), Organisational Behaviour: Concept, Theory and Practice, New Delhi, Deep and Deep Publication
3	prasad lallan Banerjee (l985), Management of Human Resources, New Delhi, Sterimg Publishers
4	prasad l..M (2005), Organisational Theory and Behaviour, New Delhi, Sultan Chand and Co
5	Parikh, Margie and Rajen Gupta (20l0), Organisational Behaviour, New Delhi, McGraw Hill Education (India) Pvt. ltd
Reference Books	
1	John W. & Davis (2004), Organisational Behaviour, New Delhi, Tata McGraw Hill
2	Berman, Evan et al. (20l0), Public Administration in East Asia, london, Francis & Taylor
3	Robbins Stephen. P (2005), Organisational Behaviour. New Delhi, Prentice Hall
4	Sabharwal, Meghna& Evan M. Berman (20l3), Public Administration in South Asia,
5	London. Francis & Taylor. Pershing, Sandra Parkes and Eric K. Austin (20l5), Organization Theory and Governance for the 2l" Century, New Delhi, Sage Publications.
6	John W. & Davis (2004), Organisational Behaviour, New Delhi, Tata McGraw Hill
Web Resources	
1.	https www.cambridge.org ca academic elements organizational theory https www.oxfordbibliographies com view document obo 9780l99846740
2.	https://global.oup.com/ukhe disciplines business-and-management/management organizational - theory

Course Outcomes

CO No	on completion of the course will be able to
CO 1	To demonstrate the importance of various proponents of theories
CO 2	To determine the factors that lead in the organizational setup
CO 3	To propose descriptive solutions to the ingrained problems of Public organization
CO 4	To justify the need for creating an effective organizational machinery through ideas of theorizes
CO 5	To translate the theories into practice

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	2	2	3
CO 2	3	3	2	3	3	2	3	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	2	3	3	3	3	3
Total	15	15	13	15	14	12	13	15
Average	3	3	2.6	3	2.8	2.4	2.8	3

S-Strong(3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	2	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	2	3	3
Total	15	14	13	15	15
Average	3	2.8	2.6	3	3

S-Strong(3) M-Medium (2) L-Low (1)

Public Service Delivery in India

Title of the Course	**Public Service Delivery in India**				
Course Type	**Elective III**				
Course Code	**24UEPA31**				
Year	**II**	**Semester**	**III**	**Credits**	**3**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		3	**--**	**--**	**3**

Learning Objectives	
The learning objectives are to impart	
LO1	To identify the various Public service delivery systems in India
LO2	To describe the operational mechanisms of the Public delivery system
LO3	To distinguish the features of private and Public delivery system
LO4	To limelight the core issues in Public service delivery today.
LO5	To formulate measures of reform in Public service delivery in India.

Unit	**Contents**
I	Introduction to Public Service Delivery Public Service and Social Protection, State of Public Service Delivery in India, Scope, Significance of PSD, Public perception, Political Agenda.
II	Delivering Physical and Social Infrastructure: Community Mobilisation, Decentralisation, Affirmative Action, Cohesion and Consensus among States, Technology.
III	Issues in Public Service Delivery Financial Resources, Capacity building, Citizen Charter, Role of ICT, Target group-based Service Delivery, Bio Metric Identity.
IV	Reforms in Public Service Delivery Role of NGO's &PPPs Sevottam Model, Right to Public Service Delivery, Public Trust on Governments
V	Governance and Public Service Delivery: Government Initiatives and Schemes, My Gov., E-Kranti, Digital India, Good Governance, Ungal Thokuthiyil Muthalamaichar Scheme 2022.

Recommended Books	
1	Vikram Chand, Reinventing Public Service Delivery in India: Selected Case Studies, (202l), New Delhi, Sage Publications
2	Chand. K.Vikram, et.al (20l0), Public Service Delivery in India, Oxford
3	Bhargava, Gopal (l98l), Urban Problems and Policy Perspectives, New Delhi, Abhinav Publications.
Reference Books	
1	https www.researchgate net Publication 272730347_Public_Service Delivery in India Challenges and Opportunities
2	https www.insightsonindia com 20l7 08 l0 insights-mindmaps-governance- Public service-delivery-India-changing-facets-education governance-and-Public- servicedelivery-in-india-2
3	https www.researchgate net Publication 272730347_Public_Service Delivery in India Challenges and Opportunities
4	https://in.sagepub.com en-in sas.remyenting-Public-service-delivery-m-india/book229855 5
5	https://www.amazon in Pubhe-Service-Dehyery-India-Understanding/dp/0l9806845X

Course Outcomes

CO No	on completion of the course will be able to
CO 1	To determine the strategic importance of planning for Public service delivery
CO 2	To prioritize the sectoral dimensions in Public service delivery
CO 3	To modify the structure of Public service delivery system with other delivery system
CO 4	To critically measure the gaps /lapses in Public service delivery
CO 5	To propose a possible solution to initiate effective plan of action for providing quality service

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	2	3	2	3	2	3
CO 2	3	3	2	3	3	2	2	3
CO 3	3	3	3	3	3	2	2	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	2	3	2	3	3	3
Total	15	15	12	15	13	12	12	15
Average	3	3	2.4	3	2.6	2.4	2.4	3

S-Strong(3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	2	2	3	3
CO 3	3	2	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	2	3	3
Total	15	13	12	15	15
Average	3	2.6	2.4	3	3

S-Strong(3) M-Medium (2) L-Low (1)

Title of the Course	**Digital Literacy**				
Course Type	**Elective III**				
Course Code	**24UEPA32**				
Year	**II**	**Semester**	**III**	**Credits**	**3**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		3	**--**	**--**	**3**

Learning Objectives

S. No.	*The learning objectives are to impart:*
LO1	Introduce the objectives of digital literacy
LO2	To empower the citizens to acquire the skills to operate modern computers.
LO3	To ensure how the government can function efficiently by promoting digital literacy
LO4	To examine the purpose of introducing digital information in various government
LO5	To enumerate the challenges to be encountered in enhancing digital literacy in India

Unit	Contents
I	Introduction to Digital literacy meaning -Nature and Scope for Digital literacy- Creating digital content- Multilingual content navigate the digital World using reading, writing, technical skills, and critical thinking- using technology-like a smart Phone, PC, e- reader.
II	Information & Data literacy- Definition of Information and Data- Browsing, searching and filtering Evaluating data and digital content analyse - compare and critically evaluate the credibility and reliability of sources of data, information and digital content- organise, store and retrieve data, information and content in digital environments.
III	Communication & Collaboration-digital citizenship Interacting through open data sharing information through open data- Communicate effectively in digital media and spaces, such as text - Based forums, online video, audio and social media- Participate in digital teams and working groups collaborate effectively using shared digital tools and media.
IV	Digital Identity- Netiquette and digital identity-person's online activity - Biometric behavioral data - Driver's licenses - Social security numbers, key fobs, employee badges, bank account logins, and personal identification numbers.
V	Digital Safety & Security- Technologies and Change- Distributed IT systems and the Internet of Things-Highly secure and highly available software and systems-

	Data Science - Artificial Intelligence (Al) - Block chain Technologies - Latest sensor technologies - Biometric systems for the protection of critical infrastructures and digital identities.

Recommended Books	
1	Stéphane Goldstein (20l9), Informed Societies: Why Information literacy Matters for Citizenship, Participation and Democracy, UK, Facet Publications.
2	Christopher G. Reddick (20l2), Public Administration and Information Technology, USA, Jones& Bartlett learning
3	Blum-Ross. A (2020), Enhancing Digital literacy and Creativity Makerspaces in the Early Years, Taylor & Francis.
Reference Books	
1	Katharine Reedy and Jo Parker 20l8, Digital literacy Unpacked, UK, Facet Publishing
2	Pankaj Sharma (20l2), E Governance: The New Age Governance, New Delhi, APH Publishing Corporation.
3	Harrington. J (200l), Financing Basic Social Services, New York, United Nations Development Programme Division.
Web Resources	
1.	https www.researchgate net Publication 272730347_Public_Service Delivery in India Challenges and Opportunities
2.	https www.insightsonindia com 20l7 08 l0 insights-mindmaps-governance-Publicservice-delivery-india-changing-facets-education governance-and-Public-servicedelivery-in-india-2
3.	https www.researchgate net Publication 272730347_Public_Service Delivery in India Challengesand Opportunities
4.	https://in.sagepub.com en-in sas.remyenting-Public-service-delivery-m-india/book229855 5
5.	https://www.amazon in Pubhe-Service-Dehyery-India-Understanding/dp/0l9806845X

Course Outcomes

CO No.	**on completion of the course will be able to**

CO 1	To organise the information/data as per the virtual learning norms
CO 2	To perceive how digital literacy can promote enlightened citizenship
CO 3	To agree that the 2l century belongs to government and citizens who are digitally literate
CO 4	To justify why the traditional form of literacy has transformed into digital literacy
CO 5	To prove that digital literacy will become cost effective and enhance time management.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	2	3	2	3	2	3
CO 2	3	3	2	3	3	2	2	3
CO 3	3	3	3	3	3	2	2	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	2	3	2	3	3	3
Total	15	15	12	15	13	12	12	15
Average	3	3	2.4	3	2.6	2.4	2.4	3

S-Strong(3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	2	2	3	3
CO 3	3	2	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	2	3	3
Total	15	13	12	15	15
Average	3	2.6	2.4	3	3

S-Strong(3) M-Medium (2) L-Low (1)

Entrepreneurship and Skill Development

Title of the Course	Entrepreneurship and Skill Development				
Course Type	Skill Enhancement Course IV				
Course Code	24USPA31				
Year	II	Semester	III	Credits	2
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total
		2	--	--	2

Learning Objectives	
The learning objectives are to impart	
LO1	To spell out the innate need to acquire skills of entrepreneurship
LO2	To develop entrepreneurial abilities by providing skills sets
LO3	To analyse the entrepreneurial process of creating innovative start-ups.
LO4	To learn basic fundamentals of decision making towards establishing enterprises in real life situations
LO5	To make a foundation for those who plan to work and start a business enterprise

Unit	Contents
I	Concept and Need of Entrepreneurship - Characteristics and Types of Entrepreneurship - Aim of an Entrepreneurship - Entrepreneurial decision Process.
II	Entrepreneurship Development: socio-cultural - Political and economic - Personal entrepreneurial success and failure - Reasons and Remedies - Women Entrepreneurs.
III	Entrepreneurial Motivation Behaviour - Meaning of Entrepreneurial Competencies - Major Entrepreneurial Competencies - Developing Entrepreneurial Competencies.
IV	Need for Opportunities Identification and Selection - Environmental Dynamics and Changes.
V	Role of Central Government and State Government in Promoting Entrepreneurship.

Recommended Books	
1	Desai, Vasant (20ll), Dynamics of Entrepreneurship: New Venture Creation, New Delhi. Prentice Hall of India.
2	Arvind Kumar Bhatt (20l6), Innovation and Entrepreneurship, New Delhi. laxmi Publications Pvt. ltd
3	Sharma, Sangeeta (2022), Entrepreneurship Development (2nd Edition), New Delhi, PHI learning..
4.	Mohd. Shoeb (2020), Skill Development, Innovations and Entrepreneurship, New Delhi.. New Century Publications.
Reference Books	
1	Arya Kumar (20l3), Entrepreneurship Creating and leading an Entrepreneurial
2	Organization, Noida, Pearson Education India. Robert Hisrich and Michael Peters (20l3), Entrepreneurship, Tata Mc Graw-Hill.
Web Resources	
1.	https://www.ediindia.org/

Course Outcomes

CO No	On completion of the course will be able to
CO 1	To describe the functioning of organizations in disaster Management
CO 2	To discuss the conceptual and theoretical understanding of Disaster Preparedness and Mitigation
CO 3	To develop an insight on disaster mitigation.
CO 4	To limelight the emerging issues and lessons learnt in disaster management
CO 5	To assess the significance of disaster management in the context of Development

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	3	3	3	3
CO 2	3	3	3	3	3	3	3	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	3	3	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	15	15	15
Average	3	3	3	3	3	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	3	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

ENVIRONMENTAL STUDIES

Title of the Course	**Environmental Studies**

Course Type	Skill Enhancement Course				
Course Code	24USPA32				
Year	II	Semester	III	Credits	2
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total
		2	--	--	2

Learning Objectives	
S. No.	*The learning objectives are to impart:*
LO1	Knowledge traits of natural Resources
LO2	Knowledge of Biodiversity and its conservation
LO3	Environmental Pollution
LO4	Understanding of elements of Environment.
LO5	Understanding of Social issues and the Environment

Unit	Contents
I	**THE MULTIDISCIPLINARY NATURE OF ENVIRONMENTAL STUDIES** Definition, scope and importance - Natural resources and associated problems: - Forest resources - Water resources - Mineral resources - Energy resources - Land resources
II	**ECOSYSTEMS** Forest Ecosystem - Grassland Ecosystem - Desert ecosystem - Aquatic Ecosystem - Food Chains, Food Webs and Ecological Pyramids.
III	**BIODIVERSITY AND ITS CONSERVATION** Introduction - Definition: Genetic, species and ecosystem diversity -Values of Biodiversity - Hot- Spots of bio-diversity -Threats to biodiversity - Endangered and endemic species of India - Conservation of biodiversity.
IV	**ENVIRONMENTAL POLLUTION** Definition- Causes, effects and control measures -Air Pollution - Water Pollution - Soil Pollution - Marine Pollution - Noise Pollution - Thermal Pollution

V	**SOCIAL ISSUES AND THE ENVIRONMENT** Climatic Change, Global Warming, Acid Rain, Ozone depletion – Waste land Reclamation - Consumerism and Waste Products, Use and Through Plastics Environment Protection.

Reference Books	
1	G.S. Vijayalakshmi, A.G. Murugesan and N. Sukumaran. 2006. Basics of Environmental Science, Manonmaniam Sundaranar University Publications, Tirunelveli , pp.160.
2	Agarwal. K.C. 2001. Environmental Biology, Nidi Publications Limited, Bikaner.
3.	A.K.De. 1999. Environmental Chemistry, Wiley Eastern Limited, India.
4.	Jadhav,H. and Bhosale, V.M.1995. Environmental Protection and Laws, Himalaya Publishing House, Delhi. pp284.
5.	Odum, E.P.1971. Fundamentals of Ecology, W.B.Saunders Co., USA. pp.574.

Course Outcomes

CO No.	**On completion of the course will be able to**
CO 1	Evaluate the Definition, scope of Environment.
CO 2	Identify the Ecosystem.
CO 3	Elaborate the Values of Biodiversity.
CO 4	Discuss the Pollution
CO 5	Explain the role of Environment Protection.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	2	3	2	3	2	3
CO 2	3	3	2	3	3	2	2	3
CO 3	3	3	3	3	3	2	2	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	2	3	2	3	3	3
Total	15	15	12	15	13	12	12	15
Average	3	3	2.4	3	2.6	2.4	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	2	2	3	3
CO 3	3	2	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	2	3	3
Total	15	13	12	15	15
Average	3	2.6	2.4	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

SOCIO POLITICAL MOVEMENTS OF TAMIL NADU

Title of the Course	**Socio Political Movements of Tamil Nadu**				
Course Type	**Skill Enhancement Course V**				
Course Code	**25USPA33**				
Year	**II**	**Semester**	**III**	**Credits**	**2**
Instructional Hours Per week		**Lecture**	**Tutorial**	**Lab Practices**	**Total**
		2	--	--	2

Learning Objectives	
The learning objectives are to impart	
LO1	To understand the everyday applications of fundamental physics principles, including mechanics, electricity, magnetism, and nuclear physics.
LO2	To analyze the significance of natural resources, agricultural patterns, transport, and communication in economic Development.
LO3	To explore South Indian history, the national renaissance, and early uprisings against British rule.
LO4	To examine the Indian Constitution, focusing on citizenship, fundamental rights and duties, and governance at the union level.
LO5	To develop logical reasoning and quantitative problem-solving skills using percentage, HCF, LCM, puzzles, and dice-based problems.

Unit	**Contents**
I	History of Tamil Society- Related Archaeological Discoveries - Tamil Literature from Sangam Age till Contemporary Times.
II	Thirukkural - Significance as a Secular Literature - Relevance to everyday life- Impact of Thirukkural on Humanity - Thirukkural and Universal Values – Relevance to Socio- politico-economic affairs - Philosophical content in Thirukkural.
III	Role of Tamil Nadu in Freedom Struggle - Early Agitations against British Rule - Role of Women in Freedom Struggle.
IV	Various Social Reformers- Social Reform Movements - Social Transformation of Tamil Nadu.
V	Social Problems – Population- Education- Health- Employment and Poverty- Social Justice and Social Harmony as the Cornerstones of Socio- Economic Development of Tamilnadu.

Recommended Books	
1	Giancoli, D. C. (20l4). *Physics: Principles with Applications* (7th ed.). Pearson Education.
2	Cunningham, W. P., & Cunningham, M. A. (20l6). *Environmental Science: A Global Concern* (l3th ed.). McGraw Hill Education.
3	Chandra, B. (2009). *India's Struggle for Independence*. Penguin Books.
Reference Books	
1	Serway, R. A., & Jewett, J. W. (20l8). *Modern Physics* (4th ed.). Cengage learning.
2	Santra, S. C. (20l7). *Fundamentals of Environmental Studies* (3rd ed.). New Central Book Agency.
3.	Majumdar, R. C. (20l9). *Indian History: Ancient and Medieval* (2nd ed.). Motilal Banarsidass Publishers.
Web Resources	
1.	https://archive.org/details/in.gov.ignca.18749/page/n13/mode/2up
2.	https://nhrc.nic.in/sites/default/files/list%20of%20Added%20Books_250202022.pdf
3.	https://earthwatch.org/stories/23-must-read-science-books-about-environment-chosen-earthwatch-scientists
4.	https://www.arvindguptatoys.com/arvindgupta/movement-shah.pdf
5.	https://nhrc.nic.in/sites/default/files/list%20of%20Added%20Books_250202022. pdf

Course Outcomes

CO No	on completion of the course will be able to
CO 1	To apply basic physics principles in understanding technological advancements and their impact on daily life.
CO 2	To evaluate the role of natural resources, agriculture, and infrastructure in shaping economic growth.
CO 3	To analyze historical movements in South India and their contributions to India’s independence and social transformation.
CO 4	To assess the constitutional framework, resource-sharing mechanisms, and economic Policies such as GST and employment generation.
CO 5	To interpret the philosophical and secular significance of Thirukkural and apply its teachings to contemporary life.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	2	3	2	3	2	3
CO 2	3	3	2	3	3	2	2	3
CO 3	3	3	3	3	3	2	2	3
CO 4	3	3	3	3	3	2	3	3
CO 5	3	3	2	3	2	3	3	3
Total	15	15	12	15	13	12	12	15
Average	3	3	2.4	3	2.6	2.4	2.4	3

S-Strong(3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	2	2	3	3
CO 3	3	2	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	2	3	3
Total	15	13	12	15	15
Average	3	2.6	2.4	3	3

S-Strong(3) M-Medium (2) L-Low (1)

SEMESTER IV

Administrative Institutions in India

Course Title	**Administrative Institutions in India**						
Course Type	**Core -VII**	**Course Code**	**24UMPA41**				
Year	**II**	**Semester**	**IV**				
Credits	**5**	**Hours**	**L**	**T**	**P**	**FS**	**Total**
			5	**0**	**0**	**0**	**5**

Learning Objectives	
S. No.	**The learning objectives are to impart:**
LO1	To evaluate the major constitutional and administrative institutions in India.
LO2	To gain the deep insight about the structure and functions of these institutions.
LO3	To analyze the changing dynamics of administrative relations between these institutions.
LO4	To assess the role of these institutions in maintaining the ethical values in the administrative system.
LO5	To examine the role of various statutory bodies in the Indian administrative system

UNIT	**CONTENTS**
I	Administrative Institutions in a Democratic Society - Concepts of Administrative Institutions - i) laissez Faire State, ii) Welfare State, iii) Administrative State.
II	Constitutional Bodies: Role and Significance - Role and Importance of Administrative Institutions in Democracy - Union Public Service Commission and State Public Service Commission.
III	Centre - State Relations and its changing dynamics - Finance Commission and Comptroller and Auditor General of India - NITI Aayog – Election Commission of India.
IV	Democratic Context: Accountability and Control - Ethics in Administration: Lokpal and lok ayuktas - Right to Information: Role of Central Information Commission - New Regulatory Bodies - SEBI, TRAI, IRDA.
V	Statutory Bodies - National Human Rights Commission – State Human Rights Commission - National Commission for Women - Unique Identification Authority of India - National Bank for Agriculture and Rural Development.

LEARNING RESOURCES

Recommended Books	
1	Ahmed, Naseem (2005), Indian Public Administration, New Delhi, Anmol Publications Pvt. ltd.
2	Arora Ramesh K. and RajniGoyal (20l9), Indian Administration: Institutions and Issues, New Delhi, New Age Publications.
3	Basu Rumki (20l9), Indian Administration: Structure, Performance and Reform, New Delhi, Adroit Publishers.
4	ChakravartyBidyut& Prakash Chand (20l6), Indian Administration: Evolution and Practice, New Delhi, Sage Publications.
5	Kapur Devesh et. Al (20l7), Public Institutions in India: Performance and Design, New Delhi, OUP
Reference Books	
1	Devesh, Kapur., & Mehta B. Pratap (Ed.), (2005), Public Institutions in India. New Delhi, Oxford University Press.
2	Fadia, B. l., &Fadia, Kuldeep., (20l4), Indian Administration. New Delhi, SahityaBhawan.
3	Sarkar, Siuli (20l0), Public Administration in India, New Delhi, PHI learning Pvt. ltd.
4	Sapru. R (20l8), Indian Administration: A Foundation of Governance, New Delhi, Sage Publications.
5	Mukhi, H.R. (2005), Indian Administration, New Delhi, SBD Publishers and Distributors.
Web Resources	
1	https://www.education.gov.in/en/institutions-national-importance
2	http nationalarchives.nic.in/

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To get an overview of different administrative institutions in India
CO 2	To distinctively examine the operational aspects of the Public institutions.
CO 3	To assess the process of ethical values in the Public institutions
CO 4	To evaluate the relationship between constitutional and non constitutional bodies
CO 5	To analyse the changing nature of Centre-State relations.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	3	3
CO 2	3	3	2	3	3	3	3	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	2	3	3	3	3	3
CO 5	3	3	3	3	2	3	3	3
Total	15	15	13	15	12	15	15	15
Average	3	3	2.6	3	2.4	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	2	3	3	3
CO 2	3	3	2	3	3
CO 3	3	3	3	3	3
CO 4	3	2	3	3	3
CO 5	3	3	3	3	3
Total	15	13	14	15	15
Average	3	2.6	2.8	3	3

S-Strong(3) M-Medium (2) L-Low (1)

Human Resource Management

Course Title	Human Resource Management						
Course Type	Core Course	Course Code	24UMPA42				
Year	II	Semester	IV				
Credits	4	Hours	L	T	P	F S	Total
			4	0	0	0	4

LEARNING OBJECTIVES	
S. No.	Learning objectives are to
LO1	To determine the value of human resources.
LO2	To trace the evolution of human resource management in India
LO3	To analyze the various aspects of human resource management.
LO4	To assess the importance of recruitment process and training methods.
LO5	To examine the international human resource management mechanism.

UNIT	CONTENTS
I	Definition Objectives – Functions, Scope - Human Resource Development - Importance of HRM India - Evolution of HRM – Computer Application in Human Resource Management -Quality of a good Human Resource Managers - Human Resource Planning – Job Analysis -Job description and Job Specification.
II	Recruitment and Selection - Sources of Recruitment - Selection Process - Test Types Interview - Types Career Planning vs Man Power Planning and succession Planning Career Planning - Process Career Development - Placement and Induction.
III	Training - Methods of Trading - Executive Development – Performance Appraisal - Methods of Performance Appraisal Transfers – Promotion - Wage & Salary Administration - Wag Boards and Pay Commission - Wage Incentive - Fringe Benefits - Employees Welfare - Safety and Health Measures- Grievance Procedures - Redressal of Grievances.
IV	Industrial Relations - Meaning & Characteristics Industrial Relations - Parties to Industrial relations - Nature of Trade Unions - Problems of Trade Union - Measures to Strengthen Trade Union Movement in India - Causes for Industrial Disputes - Settlement of Industrial Disputes.
V	International HRM: Concepts, Features, Importance and Issues - Types of employees - HCN, PCN and TCN. Cultural dimension: Approaches of Staffing: Ethnocentric, Geocentric, Polycentric; Repatriation and Its Process/ International Performance Management and Compensation Management.

LEARNING RESOURCES

	Recommended Books
1	Pattanayak, Biswajeet (20l6), Human Resource Management, New Delhi, Prentice Hall of India Pvt., ltd.
2	Prasad, l.M (20l8), Principles and Practice of Management, New Delhi, Sultan Chand and Sons.
3	Prasad l.M, (20l7), Human Resource Management, New Delhi, Sultan Chand and Sons.
4	Awasthappa, K. (20l3), Human Resource Management: Text and Cases, New Delhi. Tata
5	Chatterjee, Bhaskar (l999), Human Resource Management, New Delhi, Sterling Publishers
	Reference Books
1	Gary Dessler (20l6), Human Resources Management (ed.l5), United Kingdom, Pearson Publisher.
2	John Daly (20l6), Human Resource Management in the Public Sector: Policies and Practices. UK, Taylor & Francis.
3	Decenzo. D.A & Robbins. S.P (20ll), Fundamentals of Human Resource Management, New York, Wiley.
4	Dessler. G (20l7), Human Resource Management, United Kingdom, Pearson.
5	Jared J. llorens, Donald E. Klingner, John Nalbandian (20l7). Public Personnel Management: Contexts and Strategies, UK, Taylor & Francis.
	Web Resources
1	https www.researchgate.net/Publication/254352709 Strategizing_PublicSector_Human Resource Management The Implications of Working in Nerworks
2	https//www.opentextbooks.org.hk/system/files/export/32/32088/pdf/Human_Resource_ Management 32088.pdf

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To examine the core value of human resources in administration.
CO 2	To trace the growth of Human resources management and its emerging trends.
CO 3	To gain insights on various aspects of HRM and its relevance.
CO 4	To analyze the role of Trade Union Movement and its relationship with Industry.
CO 5	To enumerate the challenges of International HRM system.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	3	3
CO 2	3	3	2	3	3	3	3	3
CO 3	3	3	3	3	3	2	3	3
CO 4	3	3	2	3	3	3	3	3
CO 5	3	3	3	3	2	3	3	3
Total	15	15	13	15	12	14	15	15
Average	3	3	2.6	3	2.4	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	2	3	3	3
CO 2	3	3	2	3	3
CO 3	3	3	2	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	14	13	15	15
Average	3	2.8	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Basic of Social Science Research

Course Title	Basic of Social Science Research						
Course Type	ELECTIVE - IV	Course Code	24UEPA41				
Year	II	Semester	IV				
Credits	3	Hours	L	T	P	Total	
			4	0	0	4	

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	To develop fundamental knowledge on Research Methodology
LO2	To comprehend the Research process in an appropriate manner
LO3	To know the innovative tools and techniques in research methodology
LO4	To examine the issues and challenges of social science research
LO5	To identify the differences between primary and secondary data

UNIT	CONTENTS
I	Introduction to Social Research-Why Conduct Social Research? - Overview of the Research Process, Data: Quantitative and Qualitative Approaches to Social Research - The Role of Theory in Social Research - Modelling Social Phenomena Beginning Social Research: The literature Review. Using library & Introduction to the Group Project.
II	Measurement and Sampling Capturing Social Phenomena. Measurement in Social Research; Validity and Reliability- Constructs and Concepts: Operationalization -Designing a Study and Developing a Research Question- Choosing Subjects and Sampling.
III	Quantitative Research Design-Collecting Quantitative Data. Conducting Surveys- Experimental Design Strategies- Content Analysis-Gathering and Using Secondary Data- Quantitative Analysis.
IV	Qualitative Research Design - Field Research - Historical/Comparative Research - Qualitative Analysis.
V	Social Science Research Ethics - Mixed Method Research - E- research: Using the Internet as Object and Method Computerized Research - Doing and Writing of Research Project.

	Recommended Books
1	P. K. Majumdar (20l5), Research Methods in Social Science, New Delhi, Viva Books.
2	Garbich Carol (2004), New Approaches in Social Research, New Delhi, Sage Publications.
3	PatilShridhar And Aditya (20l6), Research Methodology in Social Sciences. New Delhi, New India Publishing Agency.
4	Kothari. C.R. (20l4), Research Methodology: Methods and Techniques (second revised edition), New Delhi, New Age International Publications.
	Reference Books
1	P. K. Majumdar (20l5), Research Methods in Social Science, New Delhi, Viva Books.
2	Garbich Carol (2004), New Approaches in Social Research, New Delhi, Sage Publications.

Course Outcomes

CO No.	***The students on completion of the course will be able to:***
CO 1	To understand the importance of research in social science.
CO 2	To develop the ability to evaluate the methodological validity of the claims made by theory.
CO 3	To enable students to evaluate a piece of research and move towards designing a simple research project
CO 4	To identify ethical and practical issues in research.
CO 5	To understand research methods are universal in nature.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	3	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	14	12	15
Average	3	3	3	3	3	2.8	2.4	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

PUBLIC POLICY ANALYSIS

Course Title	Public Policy Analysis					
Course Type	Elective - IV	Course Code	24UEPA42			
Year	II	Semester	IV			
Credits	3	Hours	L	T	P	Total
			4	0	0	4

LEARNING OBJECTIVES	
S. No.	*The learning objectives are to provide knowledge and understanding of:*
LO1	To better understand inequities based on gender and sex, their sources, and attempts to reduce them through Political and legal means.
LO2	To analyze the various theories on gender and evaluate how gender identities are constructed
LO3	To learn key elements of the Political science canon on gender and Politics, and evaluate them theoretically and empirically.
LO4	To understand the relationship among gender, Public Policy and law
LO5	To explain the implications of judicial decisions on gender-based rights

UNIT	CONTENTS
I	Theorizing Gender in Public Policy – understanding sex and Gender- Feminism, Difference, and Equality--Modern and Post- modern Feminist Theory.
II	States and Families- The Gender Gap-The Wage Gap- The Gendered Division of Housework and Care- Social Policy and the Work – Family Balance.
III	Violence and Harassment -Abortion and Reproductive Choice- Regulation of Women's Bodies: Prostitution and Pornography – Gender Sensitization.
IV	Gender Equality and Multiculturalism- Gender, Voting, and Political Representation- Women leadership - Women in Decision Making.
V	Liberty and Equity as Goals of Public Policy - Contemporary Policy Approaches - Contemporary feminist Theories - Gender Based Analysis ("Plus") - Inter Sectionalists - Gender Equality Policy.

LEARNING RESOURCES

Recommended Books	
1	Kalpagam. U (20ll), Gender and Development in India: Current Issues, Jaipur, Rawat Publications.
2	Kannabiran, Kalpana (ed.) (20l4), Women and law: Critical Feminist Perspective, New Delhi, Sage Publications.
Reference Books	
1	Newman, Jacquetta and linda White (20l2, 2nd edition), Women, PO1itics and Public Policy, Don Mills, Oxford University Press.
2	Jain, Devaki, Elson and Diane (20l2), Harvesting Feminist Knowledge for Public Policy, New Delhi, Sage Publications.
3	Jaggar, Alison M. (ed.) (l994), living with Contradictions: Controversies in Feminist Social Ethics, New York, Basic Books.
4	Ray, Raka (ed). (20l2), Handbook of Gender, Oxford University Press.
Web Resources	
1	www.womenDevelopment/national-Policy-women-empowerment
2	www.oceed.org/gender/resources

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To comprehend the role of gender in Public Policy making.
CO 2	To envision Women Development, enhancing their equality and equity in society
CO 3	To examine the gender bias process in all dimensions.
CO 4	To interpret and identify the gender issues and problems
CO 5	To analyze the role of gender factor on demographic processes and economic Development

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	2	3	3	3
CO 2	3	3	2	3	3	3	3	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	2	3	3	3	3	3
CO 5	3	3	3	3	2	3	3	3
Total	15	15	13	15	12	15	15	15
Average	3	3	2.6	3	2.4	3	3	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	2	3	3	3
CO 2	3	3	2	3	3
CO 3	3	3	3	3	3
CO 4	3	2	3	3	3
CO 5	3	3	3	3	3
Total	15	13	14	15	15
Average	3	2.6	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Course Title	Information and Cyber Security					
Course Type	Skill Enhancement Course V	Course Code	24USPA41			
Year	II	Semester	IV			
Credits	2	Hours	L	T	P	Total
			2	0	0	2

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	To have fair idea about application of Information and Cyber Security in Institutions.
LO2	To know the specific roles and be aware of the information and cyber security management system
LO3	To examine the digital changes taking place in society and promoting information and cyber security awareness.
LO4	To reflect on how a change in culture is becoming necessary in many institutions
LO5	To provide focus on the learning methods, stressing the need for sensitization and training

UNIT	CONTENTS
I	Meaning, nature and scope of Information and Cyber Security - Definition - Concepts and Types Information and Cyber Security - Difference - Risks Strategies and Security Policies - Protecting Government Network Emerging Challenges.
II	Introduction to Information Security - Information Security Governance- Conventional Cryptographic Techniques Symmetric and Asymmetric Cryptographic Techniques Authentication and Digital Signatures - Program Security - Security in Networks.
III	Introduction to Cyber Security - Network Defense Tools - Web Application Tools - Cyber Crime, Law and Investigation - Cyber law and Policy - Cyber security initiatives in India.
IV	Database Management and Policy - Cyber security Policy and Risk Management - Web Technology - Security Threats and Vulnerabilities - Information Security Management Systems- Government models and networks.
V	Cyberspace and inter- State Conflict International Norms and Treaties Global Internet Governance - Ethical Issues in Information Security & Privacy - Security Challenges in E- commerce & Governance.

LEARNING RESOURCES

Recommended Books	
1	Surya Prakash Tripathi and Ritendra (20l4), Introduction to Information Security and Cyber
2	laws, Noida, John Wiley. Dr. P.K. Sharma (20l6), Information Warfare and Cyber Security, New Delhi, Surendra Publications.
3	Anand Shinde (202l), Introduction to Cyber Security, Chennai, Notion Press.
Reference Books	
1	Soni S.l. Col. C.P. Bhargav (20l6), Cyber Security and Cyber law, New Delhi, Prashant Publishing House.
Web Resources	
l	https://cybersecurityguide.org/resources/
2	https:/guides hbrary.cmu.edu/c.php?g=5726l2&p=3948772

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To recapture the concepts, terminology, principles, and POI methods of information security and cyberspace.
CO 2	To evaluate the wide range of technologies, available tools, and practical approaches in information security and cyberspace.
CO 3	To acknowledge the professional responsibilities based on legal and ethical principles in the context of computing practice.
CO 4	To reiterate the needs for users in the field of developing information systems and building secure computer networks.
CO 5	To identify ethical responsibilities and professional certifications in the labor market for Information and Cyber security

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	3	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	14	12	15
Average	3	3	3	3	3	2.8	2.4	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	2	2	3	3	3
CO 2	2	3	2	3	3
CO 3	2	3	3	3	3
CO 4	2	2	3	3	3
CO 5	2	3	3	3	3
Total	10	13	14	15	15
Average	2	2.6	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Aptitude and Mental Ability

Course Title	**Aptitude and Mental Ability**					
Course Type	**Placement- II**	**Course Code**	**25USPA42**			
Year	**II**	**Semester**	**IV**			
Credits	**2**	**Hours**	**L**	**T**	**P**	**Total**
			2	**0**	**0**	**2**

Learning Objectives	
S. No.	**The learning objectives are to impart:**
LO1	To understand fundamental concepts in chemistry, disaster management, and their societal implications.
LO2	To analyze the contributions of key leaders in Indian history and their impact on governance and federalism.
LO3	To examine the role of science and technology in agriculture, industry, and Rural Development.
LO4	To explore the philosophical and ethical dimensions of Thirukkural and their relevance in contemporary socio-Political and economic contexts.
LO5	To develop problem-solving skills through ratio, proportion, and visual reasoning techniques

UNIT	**CONTENTS**
I	Simplification - Percentage - Highest Common Factor (HCF) - Lowest Common Multiple (LCM).
II	Ratio and Proportion - Simple Interest - Compound Interest - Area – Volume - Time and Work.
III	Logical Reasoning - Puzzles - Dice –Direction and Distance – Blood Relations-Ages.
IV	Visual Reasoning- Figures Series – Mirror and Water Image –Embedded Diagram – Counting Figures.
V	Alpha Numeric Reasoning – Number Series - Classification-Coding and Decoding - Mathematical Operations.

	Recommended Books
1	J.D. lee. (20l6). *Concise Inorganic Chemistry* (5th ed.). Oxford University Press.
2	Bruice, P. Y. (20l6). *Organic Chemistry* (8th ed.). Pearson Education.
3	Subramanian, R. (20l8). *Disaster Management*. Vikas Publishing House.
	Reference Books
1	Shuddhananda Bharati, K. M. (20l9). *Thirukkural with English Translation*. Bharatiya Vidya Bhavan.
2	Aggarwal, R. S. (2022). *Quantitative Aptitude for Competitive Examinations* (8th ed.). S. Chand Publishing.
	Web Resources
1	https://chem.libretexts.org/
2	https://ndma.gov.in/

Course Outcomes

CO No.	*The students on completion of the course will be able to:*
CO 1	To recall essential concepts of chemistry, disaster management, and their applications in daily life.
CO 2	To assess the contributions of prominent Indian leaders and understand the structure of governance and federalism in India.
CO 3	To evaluate the impact of scientific and technological advancements in agriculture and industrial growth.
CO 4	To apply ethical principles from Thirukkural to modern societal challenges.
CO 5	To demonstrate logical reasoning skills using mathematical concepts such as ratio, proportion, and visual reasoning

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	3	3	3	3	3	3	2	3
CO 2	3	3	3	3	3	3	2	3
CO 3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	2	3
CO 5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	14	12	15
Average	3	3	3	3	3	2.8	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	3	3	2	3	3
CO 2	3	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

VALUE EDUCATION

Course Title	Value Education					
Course Type	Skill Enhancement course-VII	Course Code	24USPA43			
Year	II	Semester	IV			
Credits	2	Hours	L	T	P	Total
			2	0	0	2

Learning Objectives	
S. No.	The learning objectives are to impart:
LO1	Knowledge of Value based Education
LO2	Knowledge of Harmony in Being and Living
LO3	Social Issues, Social Justice and Human Rights
LO4	Understanding Effects and Influence on youth.
LO5	Understanding of Social issues Mass Media

UNIT	CONTENTS
I	**Introduction to Value based Education** Value: meaning and Classification - Value based Education: Meaning, Characteristics, Components and Contents - Value Erosion and Inculcation: Value Crises in Social life - Economic life and Political life.
II	**Harmony in Being and Living** Harmony of the Self and Body of a Person - Harmony in the Family, Society and Nature - Harmony in Society - Harmony in nature.
III	**Social Issues, Social Justice and Human Rights** Social Issues – Social Justice - Human Rights: Concept and Principles of Human Rights – human rights and Indian Constitution – Rights of Women and Children – Violence against Women.
IV	**Values and Mass Media** Mass Media - Meaning, Functions and Characteristics – Effects and Influence on Youth and Children – Media Power – Globalization – New Media- Prospects and Challenges – Role of Media in Value Building.
V	**Ethics:** Meaning and Importance - Social Ethics - Nationalism- Indian Culture and Traditions – Civic Sense - Being a good Civilian - Professional Ethics - Dedication to work and duty – Commitment to the Profession.

Recommended Books	
1	Allport, G.W., Vermon, P.E., and Lindzey, G. (1970) study of values, Buston: Houghton Mifflin.
2	Central Board of Secondary Education (1997), Value Education: A Handbook for Teachers, Delhi: Central Board of Secondary Education.
3	Delors, J. (1996), Learning: The Treasure within- Report of the International Commission on Education for the Twenty-First Century, Paris: UNESCO.
4	Morris, Charles W. (1956). Varieties of Human Values. Chikago: University of Chicago Press.
5	Shukla, R.P. (2005). Value Education and Human Rights. Sarup& Sons, New Delhi
Reference Books	
1	Satchidananda. M.K. (1991), "Ethics, Education, Indian Unity and Culture" – Delhi, Ajantha Publications
2	Saraswathi. T.S. (Ed) 1999. Culture", Socialisation and Human Development: Theory, Research and Application In India" – New Delhi Sage Publications.
3	Venkataiah. N (Ed) 1998, "Value Education" New Delhi Ph. Publishing Corporation.
4	Chakraborti, Mohit (1997) "Value Education: Changing Perspectives" New Delhi: Kanishka Publications.
Web Resources	
1	https://testbook.com/ugc-net-paper-1/value-education

Course Outcomes

CO.No.	*The students on completion of the course will be able to:*
CO 1	Describe the Value based components.
CO 2	Explain how to handled Harmony in the Family, Society and Nature
CO 3	Demonstrate Social Issues, Social Justice and Human Rights
CO 4	Explain how to create a Values and Mass Media.
CO 5	Demonstrate a Basic Ethics.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO 1	2	2	3	3	2	2	3	3
CO 2	2	2	2	3	3	2	3	2
CO 3	2	2	3	3	3	2	3	3
CO 4	2	2	2	3	3	2	3	2
CO 5	2	2	3	3	2	2	3	3
Total	10	10	13	15	12	10	15	13
Average	2	2	2.6	3	2.4	2	3	2.6

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO 1	2	2	3	3	3
CO 2	2	3	2	3	3
CO 3	2	3	3	3	3
CO 4	2	2	3	3	3
CO 5	2	3	3	3	3
Total	10	13	14	15	15
Average	2	2.6	2.8	3	3

S-Strong (3) M-Medium (2) L-Low

SEMESTER V

Development Administration

Title of the Course	Development Administration						
Course Type	Core – IX						
Year	III	Semester	V	Credits	4	Course Code	24UMPA51
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	1	-	5		

Learning Objectives	
LO1	To develop a basic intellectual understanding of Development, its approaches and Developments.
LO2	To outline conceptual and theoretical understanding of Development Administration including the ecological and forced globalization context.
LO3	To classify Public private partnership, Corporate social responsibilities in the Development, Sustainable Development goals and Human Development indicators.
LO4	To evaluate the contribution of major thinkers in Development Administrations.
LO5	To analyze the new prospective and issues in Development Administrations.

UNIT	CONTENTS
I	Introduction: Development and its dimensions; Development and Modernization: Approaches to Development; Ecology of Development Administrations: Sustainable Development.
II	Conceptual constructs; Development Administrations – Concept, Nature, Scope and Objectives; Features and Significance of Development Administrations.
III	Contributions of Ralph Brabant - Edward Weidner - Fred W.Riggs and Dwight Waldo.
IV	Issues: Globalization and Development Administration; Emergency non state Actors in Development Administrations - Gender Parity in Development- Role of Bureaucracy in Development.
V	New Prospective in Development: Public Private partnership - Corporate Social Responsibility- Inclusive Development- Sustainable Development goals (SDGs) - Human Development Indicators and Social Audit.

LEARNING RESOURCES

Recommended Books	
1	Barnett, A Doak and Riggs, Fred warren (l970), Frontiers of Develop Administration, U.S.A, Duke university press.
2	Dwivedi, OP (l994) Development Administration, from ulna Development to sustainable developmet, U.K, Macmillan
3	Ramulau, ch Bala (l999), International organizations and Rural Employment Programs in India Emerging trends New Delhi, om published
4	Parmar M.S and Mary parmar (2000), Issues in Development Administration, Majestic Books
5	Sapru, R.K; (2008), Development Administration, New Delhi, sterling

Reference Books	
1	Palekar, S.l 20l2 Development administration, New Delhi PHI learning
2	Duri, K.K and Barara, G.S (20l3) Development Administration in India Jalandhar Bharat prakashan
3	Ramula, ch Bala (20l6) Governance of food security Policies in India, New Delhi Kalpaz Publications
4	Ramula, ch Bala (2000) Technology and Rural Development, Jaipur, Rawat Publications

Web Resources	
1	https// eggankosh.ac./bit stream/l23456789/l9222l unit. l pelt
2	https//online courses swayam 2.ac.in.cec2lhs37 preview

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To describe the basic concepts of Management and understand how an Organizations functions.
CO2	To discuss the scope and types of planning along with decision making techniques and process.
CO3	To Develop insights on various functions of Organizing, Managing change and innovation.
CO4	To Analyze the concepts of Coordination and controlling techniques.
CO5	To Synthesize a better understanding on business ethics and social responsibilities.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	2	3	2	2	3	3
CO2	3	3	2	3	2	2	3	3
CO3	3	2	3	3	2	2	3	3
CO4	3	3	3	3	2	2	3	3
CO5	3	2	3	3	2	2	3	3
Total	15	13	13	15	10	10	15	15
Average	3	2.6	2.6	3	2	2	3	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	2	3	3	3
CO2	3	3	2	3	3
CO3	3	2	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	13	13	15	15
Average	3	2.6	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

International Organisations

Title of the Course	International Organisations						
Course Type	Core - X						
Year	III	Semester	V	Credits	5	Course Code	24UMPA52
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		5	-	-	5		

Learning Objectives	
LO1	To enumerate a role of key International Organizations, their origin, functions, importance in World affairs.
LO2	To Identify key International Organizations, their origin, functional Role and Major issues.
LO3	To Analyze the working of International Administrations, Civil Services, Budgetary system and Development Programmes.
LO4	To Examine the personnel Administration of UN Organizations.
LO5	To described the special Agencies in UN

UNIT	CONTENTS
I	Evolution of Internationalism in theory and practice- Development of International Institutions- Characteristics of present Community of Nations- Universal State-State as a Unit- Nation-State Co- Operation and Co-Ordinate- Coexistence Pacific methods for settlement of international disputes.
II	A brief history of league of Nations: Origin- Development structure- Functions of its various organs- appraisal- causes of decline and its contribution process of its liquidation.
III	Formation of the UN Charter- Purposes and principles- membership- Various organs of UNO- General Assembly- Security Council- Economic and Social Council- International Court of Justice- UN Secretariat- Role of Secretary General.
IV	Personnel Administration Problems of International Civil Service- Budgetary Problems- UN Developments Programmes- A Critical Appraisal of UN- Revision of the UN Charter.
V	UN Special Agencies Organization and working of ILO- UNESCO- FAO- WHO - World Bank.

LEARNING RESOURCES

Recommended Books	
1	Barnet Michael (2006), Rules for the World International Organizations in Global Politics, New Delhi, Atlantic Publishers & Distributors Pvt ltd.
2	H. O. Agarwal (202l), International Organization, Allahabad, Central law Publications
3	Archer Clive (20l2), International Organizations, london, Routledge
4	Baylis, John, smith. Steve and Owens, Patricia (20l6). The Globalization of World PO1itics: An Introduction to International Relations, New York, Oxford University Press
5	Sonu Trivedi (2005), A Handbook of International Organizations. New Delhi. Atlantic Publishers Pvt., ltd,

Reference Books	
1	Basu, Rumki (2004), The United Nations Structure and Functions of an International Organizations, New Delhi, Sterling Publishers.
2	Michael Davis, Richard Woodward (20l4), International Organizations A Companion USA, Edward Elgar Publishing ltd.
3	Blavoukos Spyros, Dimitris Bourantonis (eds.) (20ll), The EU Presence in International Organizations, london, Routledge.
4	Hurd Ian (20l4), International Organizations, Cambridge University Press

Web Resources	
1	https://research.on.org-chum-resources organization
2	https://fresearch.ewu.edu international resources

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO 1	To trace the Evolution of International Organizations
CO 2	To Examine the brief History of league of Nations.
CO 3	To Illustrate the Formation of UN Chapter.
CO 4	To Analyze the Personnel Administration of United Nation.
CO 5	To Evaluate the Nature of Special Agencies of UN.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	2	3	2	2	3	3
CO2	3	3	2	3	2	2	3	3
CO3	3	2	3	3	2	2	3	3
CO4	3	3	3	3	2	2	3	3
CO5	3	2	3	3	2	2	3	3
Total	15	13	13	15	10	10	15	15
Average	3	2.6	2.6	3	2	2	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	2	3	3	3
CO2	3	3	2	3	3
CO3	3	2	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	13	13	15	15
Average	3	2.6	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Administrative Behaviour

Title of the Course	Administrative Behaviour						
Course Type	Core - XI						
Year	III	Semester	V	Credits	4	Course Code	24UMPA53
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	1	-	5		

Learning Objectives	
LO1	To introduce the concept and significance of administration and its process
LO2	To analyze decision making in administrative organizations
LO3	To appreciate the rationality in administrative behavior
LO4	To evaluate the role of authority and communication in administrative behavior
LO5	To reiterate the importance of the value and fact in decision-making

UNIT	CONTENTS
I	Introduction: Meaning, Nature, Scope and Signification of Administration - Administrative Process
II	Organization behavior and administrative organization some problems of administrative theory.
III	Rationality in Administrative Behavior- The Psychology of Administrative Decisions - The Equilibrium of the organization
IV	The Role of Authority –communication - The Criterion of Efficiency loyalties and organizational identification Programmed and Non-Programmed Decision.
V	Place of Decision-making in Administration Behavior Value and Fact in Decision-making- Hierarchy of Choice and Decisions.

Recommended Books	
1	Morgan, Gareth (2006), Images of Organizations, New Delhi, Sage Publications

Reference Books	
1	Sidney Mailick (202l), Concepts and Issues in Administrative Behavior, Australia, Hassell Street Press.
2	Guy Peters (202l), Understanding the Roots of Contemporary Administrative Behavior, Oxford, OUP.
3	Sapru, R.K. (20l3), Administrative Theories and Management Thought, New Delhi, PHI
4	Herbert Alexander Simon (l976), A Study of Decision Administrative Organization, Free Press.
5	Sahni, Pardeep & Etakula Vayunandan (20l0), Administrative Theory, New Delhi, PHI

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO 1	To trace the Evolution of International Organizations
CO 2	To Examine the brief History of league of Nations.
CO 3	To Illustrate the Formation of UN Chapter.
CO 4	To Analyze the Personnel Administration of United Nation.
CO 5	To Evaluate the Nature of Special Agencies of UN.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	3	2	3
CO5	3	3	3	3	2	3	3	3
Total	15	15	15	15	10	13	13	15
Average	3	3	3	3	2	2.6	2.6	3

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	2	3	3	3
CO2	3	3	2	3	3
CO3	3	2	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	13	13	15	15
Average	3	2.6	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Social Welfare Administration in India

Title of the Course	Social Welfare Administration in India						
Course Type	Elective V						
Year	III	Semester	V	Credits	3	Course Code	24UEPA51
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	-	-	4		

Learning Objectives	
LO1	To acquire knowledge on theoretical, administrative application of Social Welfare Organizations.
LO2	To know the Social Welfare Policy and its impact on citizens.
LO3	To gain an overall view of the Welfare Agencies Working at the Central level and State level
LO4	To know the working of Ministry of Social Justice and Empowerment.
LO5	To identify the provisions and aids for the differently abled, drug addicts, Prisoners and juvenile delinquents.

UNI T	CONTENTS
I	Introduction to Social Welfare Administration - Definition, nature & scope of social Welfare-Concepts of Social Welfare-Social Administration in India- CSWB- Models of Welfare.
II	Constitutional function & Roles of Social Managers Constitution of India- Fundamental Rights- DPSP- Current Budget Review- Role of Social Managers in Welfare Administration - Policy Formulation and Development.
III	Introduction to Development - Social & Sustainable Development- Meaning & Definitions- Nature of Development - Indicators of Development - Distinction between Developed- Developing and under Developed Nations- MDG and STG Models of Development.
IV	Introduction to Social Planning Meaning &definition- Types of Planning Tactical- Operational & Strategic- Niti-Aayog - Constitution – Niti-ayog as a Strategy for New India- Atal Innovation Mission.
V	Introduction to Social Policy Definition, Meaning and Nature of Social Policy- Objectives of Social Policy- Types of Social Policy- National Women's Policy- National Children's Policy - National Youth Policy- Tribal Policy.

Recommended Books	
1	Sachdeva. D.R (l998), Social Welfare Administration in India, New Delhi, Mac Millan
2	Goel.S.l & Jain. R.l (l995), Social Welfare Administration, New Delhi, Sterling Publications.
3	Paul Chaudry (l998), Social Welfare Administration, New Delhi, S. Chand Publications
4	Dr. Shradha Chandra (20l7), Social Welfare Administration in India, USA, lulu Press Inc
5	Madan, G.R. (l973), Indian Social Problems. Bombay, Allied Publishers.

Reference Books	
1	Paul Chaudry (l998), Social Welfare Administration, New Delhi, S. Chand Publications
2	Dr. Shradha Chandra (20l7), Social Welfare Administration in India, USA, lulu Press Inc

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To describe the meaning and nature of social welfare and social justice
CO2	To examine the various institutions for social welfare administration
CO3	To know the dynamics of social welfare administration in Tamil Nadu
CO4	To compare and contrast the issues and legislations for women
CO5	To synthesize the issues and legislations relating to children

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	3	2	3
CO4	3	3	3	3	2	3	2	3
CO5	3	3	3	3	2	3	3	3
Total	15	15	15	15	10	15	13	15
Average	3	3	3	3	2	3	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	2	3	3	3
CO2	3	3	2	3	3
CO3	3	2	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	13	13	15	15
Average	3	2.6	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Ethics and Integrity in Public Administration

Title of the Course	Ethics and Integrity in Public Administration						
Course Type	Elective -V						
Year	III	Semester	V	Credits	3	Course Code	24UEPA52
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	-	-	4		

Learning Objectives	
LO1	To be familiar with the Ethical standards and values Associated with Professional Public Administration.
LO2	To appreciate the values, principles, standards and codes that help Public servant to make decisions.
LO3	To Develop Ethical Meaning skills for Identifying and dealing effectively with Ethical dilemmas.
LO4	To Raise awareness of contemporary Administrative challenges and their Ethical implication
LO5	Apply Ethical Criteria for making decisions and analyzing consequent dilemmas in Public Administration.

UNI T	CONTENTS
I	Ethics in Public Service – Basics of Individual Responsibilities - Ethics Triangle – Ethics and Leadership.
II	On line Module- Group Discussion- The Ethical Quality of an Organization - Ethical Compliance and Codes of Ethics.
III	Ethical Management - Ethics Reform and Programs - Ethics Training – Role of Ethics in Public Administration.
IV	Public Office Vs. Private life - Ethical challenges – Individual Analysis - Defeats and Ethical dilemmas in Public Organizations.
V	Portrayal of Public Service Ethics - Personal Code of Administrative Ethics – Changing Ethical context; Historical Socio Cultural legal Judicial, Economics and Political.

Recommended Books	
1	Arora Ramesh.K (20l8) Ethics, Integrity and values in Public Service, New Delhi, New Age International.
2	Dus, S.K. (20l0) Building a World class Civil Service for 2lst Century India, New Delhi, OUP.
3	David Adams, Meriem Doucette, (20l9), Ethics in Public Administration, USA, Cognella Academic Publishing.
4	Phillip W Gray, Sara R Jordan, (2020), Ethics of Public Administration, Baylor University Press.
5	Raymond W Cox (2009), Ethics and Integrity in Public Administration: Concepts and Cases, london, Routledge

Reference Books	
1	Randy S. Taylor (20l7), Ethics for The Public Service Professional, Taylor& Francis ltd
2	Samuel, Paul (ed.) (20l3), Fighting Corruption: The Way Forward, New Delhi, Academic Foundation.
3	Martinez J. Michael (2009), Public Administration Ethics for the 2lst Century, USA, ABC-ClIO.
4	Adam Graycar (20l9), Handbook on Corruption, Ethics and Integrity in Public Administration, UK, Edward Elgar Publishing.
5	Upadhyaya, Ranvijay (20l8), Ethics, Integrity and Aptitude in Governance, New Delhi, Sage Publications.

	Web Resources
l	https:// onlinecourses.nptel.ac.in/noc2l mg46/preview
2	https:// egyankosh.ac.in/handle/l23456789/l9286

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To describe the meaning and nature of social welfare and social justice.
CO2	To examine the various institutions for social welfare administration.
CO3	To know the dynamics of social welfare administration in Tamil Nadu.
CO4	To compare and contrast the issues and legislations for women.
CO5	To synthesize the issues and legislations relating to children.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	2	3	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	3	2	3
CO4	3	3	3	3	2	3	2	3
CO5	3	3	3	3	2	3	3	3
Total	15	15	15	15	10	15	13	15
Average	3	3	3	3	2	3	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	2	3	3	3
CO2	3	3	2	3	3
CO3	3	2	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	13	13	15	15
Average	3	2.6	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Rural Governance in India

Title of the Course	Rural Governance in India						
Course Type	Elective -VI						
Year	III	Semester	V	Credits	3	Course Code	24UEPA53
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	-	-	4		

Learning Objectives	
LO1	Unearth the structure of panchayat raj, and community development
LO2	Get through knowledge about 73rd announcement Act
LO3	Enhance the students' knowledge about zilla parish.
LO4	To acquire knowledge about district planning committee
LO5	To appraise the development and functions of elective commission and bureaucracy

UNIT	CONTENTS
I	Meaning and Concept of Rural Local Government- Origin and Significance of Panchayati Raj- Community Development- B.R.Mehata and Ashok Mehata Committee.
II	Evolution of local Governance in India- 73rd Amendment Act- Problems and Concerns of Rural Governance- MNREGA- Roll of ICT in Rural Development.
III	Composition and Functions of Gram Panchayat- Panchayat Samiti and Zilla Parishad - Development Planning in Rural Sector- Rural Development Programme.
IV	Social Audit RTI and Public Participation- Role of NGO - Sand other Voluntary Organization - District Planning Committee- Rural development.
V	Rural local Governance Acts - Election Eommission- State Finance Commission - Mapping Bureaucracy in Rural Development.

LEARNING RESOURCES

Recommended Books	
1	K.Venkata Reddy – Riral Development in India- Poverty and Development
2	Vasanth Desai- Rural Development Vol I to VI
3	T.S Sundaram – Anti Poverty Rural Development in India
4	Lexman and Morayam – Rural Development
5	Archana Gour – Integrated Rural area Development

Reference Books	
l	Sidney Mailick (202l), Concepts and Issues in Administrative Behavior, Australia, Hassell Street Press.
2	Guy Peters (202l), Understanding the Roots of Contemporary Administrative Behavior, Oxford, OUP.
3	Sapru, R.K. (20l3), Administrative Theories and Management Thought, New Delhi, PHI
4	Herbert Alexander Simon (l976), A Study of Decision Administrative Organization, Free Press.
5	Sahni, Pardeep & Etakula Vayunandan (20l0), Administrative Theory, New Delhi, PHI

Web Resources	
l	https:// www.alcrspindia.org.in
2	https:// www.india.gov.in

Course Outcomes

CO No.	The students on completion of the course will be able to:
CO1	To examine the core value of Panchayat Raj
CO2	To determine and differentiate the Rural and urban administration
CO3	To trace the committee on Panchayat planning
CO4	To assess the social Audit and role of NGO.
CO5	Students will make critical comment and analyse about the nature and working of Tamil Nadu State legislature.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	12	12	13	15
Average	3	3	3	3	2.4	2.4	2.6	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	2	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Legislative Procedure in India

Title of the Course	Legislative Procedure in India						
Course Type	Elective -VI						
Year	III	Semester	V	Credits	3	Course Code	24UEPA54
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	-	-	4		

Learning Objectives	
LO1	Unearth the structure and functions of Indian Parliament.
LO2	Get thorough knowledge about qualifications to become members of the Parliament.
LO3	Students will be in a position to develop a discourse on nature of question hour and its types.
LO4	The course will enhance the students' knowledge about privileges and code of conduct being practiced for member of the Parliament.
LO5	Students will get an opportunity to understand Legislative procedures of Tamil Nadu State legislator.

UNIT	CONTENTS
I	**Political System** Meaning and functions of legislature – Structure of Indian Parliament: The President- House of People – Council of States - Parliamentary Democracy in India.
II	**Electoral System** Elections to Parliament: Qualifications and Disqualifications for Membership-Mode of Election – Anti-Defection law – Party Whip.
III	**Parliamentary Procedures** Speaker and Deputy Speaker of House of People – Chairman of Council of States - Question Hour and Zero Hour – Various Kinds of Motions and other Procedural Devices- Procedure for amending the constitution – Parliamentary Committees: Structure and Functions.
IV	**Parliamentary Etiquette and Privileges** Parliamentary Privileges - Code of Conduct for Members of the Parliament and Procedure for Removal from the Offices - Secretaries of the Houses of Parliament.
V	**Tamil Nadu State Legislative Assembly** Tamil Nadu legislature: Composition and functions – Council Ministers – Speaker and Deputy Speaker – Governor's Address – Code of Conduct for Members - Various kinds of Motion.

LEARNING RESOURCES

	Recommended Books
1	Subash Kashyap, Our Parliament, NBT, New Delhi, 2004.
2	Ranjana Arora, Parliamentary Privileges in India, Deep and Deep.l986.
3	Archana Chatunvedi, Indian Government Po1itics, Common wealth Publishers, 2006
4	Fadia, B.l, Indian Government & Po1itics, Agra, Sahitya Bhawan Publishers, 2008.
5	Chand, Vikram K (Ed.) (20l0), Public Service Delivery in India: Understanding the Reform Process, New Delhi, and Oxford.

	Reference Books
l	Sidney Mailick (202l), Concepts and Issues in Administrative Behavior, Australia, Hassell Street Press.
2	Guy Peters (202l), Understanding the Roots of Contemporary Administrative Behavior, Oxford, OUP.
3	Sapru, R.K. (20l3), Administrative Theories and Management Thought, New Delhi, PHI
4	Herbert Alexander Simon (l976), A Study of Decision Administrative Organization, Free Press.
5	Sahni, Pardeep & Etakula Vayunandan (20l0), Administrative Theory, New Delhi, PHI

	Web Resources
l	https://egyankosh.ac.in/handle/l23456789/l9l82
2	https://onlinecourses swayam.ac.in/cec20 mg03/preview

Course Outcomes

CO No.	The students on completion of the course will be able to:
CO1	Develop a thorough understanding about Structure and functions of Indian Parliament.
CO2	Students knowledge about Elections and electoral system will be achieved,
CO3	Students will develop discourse on parliament Procedures, especially the question hour and Zero hour.
CO4	Students will be in a position to pursue micro and macro research in Legislative procedures, after the successful completion of the course.
CO5	Students will make critical comment and analyse about the nature and working of Tamil Nadu State legislature.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	12	12	13	15
Average	3	3	3	3	2.4	2.4	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	2	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Personality Development

Title of the Course		Personality Development			
Course Type		Indian Knowledge System (IKS)			
Course Code		24UPDT51			
Year	III	Semester	V	Credits	2
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total
		1	1	--	2

Unit	Contents
1.	Personality - Definition – Determinants – Personality Traits –Theories of Personality – Importance of Personality Development. Self-Awareness – Meaning – Benefits of Self – Awareness – Developing Self – Awareness. Swot – Meaning – Importance- Application – Components. Goal Setting Meaning- Importance – Effective goal setting – Principles of goal setting – Goal setting at the Right level.
2.	Self-Monitoring – Meaning – High self – Monitor versus low self-monitor – Advantages and Disadvantages Self - Monitor- Self – Monitoring and Job Performance Perception- Definition- Factor influencing perception- Perception process –Errors in perception – Avoiding perceptual errors. Attitude – Meaning- Formation of attitude – Types of attitude - Measurement of Attitudes – Barriers to Attitude Change – Methods to Attitude Change. Assertiveness - Meaning – Assertiveness in Communication – Assertiveness Techniques – Benefits of being Assertive – Improving Assertiveness.
3.	Team Building – Meaning – Types of teams – Importance of Team building- Creating Effective Team. Leadership – Definition – Leadership style- Theories of leadership – Qualities of an Effect leader. Negotiation Skills – Meaning – Principles of Negotiation – Types of Negotiation – The Negotiation Process – Common mistakes in Negotiation process. Conflict Management – Definition- Types of Conflict- Levels of Conflict – Conflict Resolution – Conflict management.

4.	Communication – Definition – Importance of communication – Process of communication - Communication Symbols – Communication network – Barriers in communication – Overcoming Communication Barriers. Transactional Analysis – Meaning – Ego States – Types of Transactions – Johari Window- Life Positions. Emotional Intelligence- Meaning – Components of Emotional Intelligence- Significance of managing Emotional intelligence – How to develop Emotional Quotient. Stress Management – Meaning – Sources of Stress – Symptoms of Stress – Consequences of Stress – Managing Stress
5.	Social Graces – Meaning – Social Grace at Work – Acquiring Social Graces. Table Manners – Meaning – Table Etiquettes in Multicultural Environment- Do's and Don'ts of Table Etiquettes. Dress Code – Meaning- Dress Code for Selected Occasions – Dress Code for an Interview - Group Discussion – Meaning – Personality Traits Required for Group Discussion- Process of Group Discussion- Group Discussion Topics. Interview – Definition- Types of Skills – Employer Expectations –Planning for the Interview – Interview Questions- Critical Interview Questions.

References	
1.	Dr.S. Narayana Rajan, Dr. B. Rajasekaran, G. Venkadasalapthi, V. Vijuresh Nayaham and Herald M.Dhas, Personality Development, Publication Division, Manonmaniam Sundaranar University, Tirunelveli
2.	Stephan P.Robbins, Organisational Behaviour, Tenth Edition, Prentice Hall of India Private Limited, New Delhi,2008
3.	Jit S. Chandan, Organisational Behaviour, Third Edition, Vikas Publishing House Private Limited, 2008
4.	Dr.K.K. Ramachandran and Dr.K.K. Karthick, From Campus to Corporate, Macmillan Publishers India Limited, New Delhi, 2010.

Reference Text	
1.	Personality Development Dr. A.H. Mohideen Badusha H.M.Sulthan Ahthar Contact: 9944746073.

SEMESTER VI

New World Order

Title of the Course	New World Order						
Course Type	Core –XIII						
Year	III	Semester	VI	Credits	4	Course Code	24UMPA61
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		6	-	-	6		

Learning Objectives	
LO1	To acquire the knowledge of dramatic changes in world politics.
LO2	To foresee the future of global stability and the security.
LO3	To appraise the developments taking place and the commitment of International organization
LO4	To equip the students with the knowledge of changing world order
LO5	To create awareness about the regional organizations in global affair

UNIT	CONTENTS
I	Essentials of International Relations: World War l Through World War (l9l4-l945) - The Cold War (l945-l989)- The Post- Cold War Era (l989- Present) - Regions of the World: Approaches to the Study of International Relations- Idealist, Realist, Marxist, Functionalist, and Systems theory.
II	New Global Order: Counter trends of Globalization- Complex World Order- The Game Changers- Power Shifts - Role of China, US, UK, Russia - Fundamental Determinants of India's Foreign Policy – Evolution of the International Economic System: economic order; Globalization of the World economy.
III	Rising Powers and International Institutions: Multi-power and Multi- Po1ar - Key concepts in International Relations: National interest, Security and Power - Balance of power and deterrence.
IV	Balance of Power - Contemporary Global Concerns of Democracy - Human Rights – Environment - Gender Justice - Terrorism and Nuclear Proliferation.
V	Globalization: Responses from Developed and Developing Societies - Regionalization of World Po1itics: EU, ASEAN, APEC, SAARC, and NAFTA.

Recommended Books	
1	Raj Kumar Kothari (20l9), India in the New World Order: The Changing Contours of Her Foreign Policy
2	Dr. Chakali Bramhayya and Dr. Karamala Areesh Kumar (2022), India and New World Order in Contemporary Global Po1itics, Writers Choice.
3	H.G. Wells (202l), The New World Order, United Kingdom, Good Press
4	Henry Kissinger (20l4), World Order: Reflections on the Character of Nations and the Course of History, london, Penguin Books limited.
5	Jeremy Stone (2020), Surviving the New World Order, Amazon Digital Services llC - Kdp.

Reference Books	
1	Naveen Tomar, Navroop Singh, Himja Parekh (20l7), The New Global Order. Astan Warrior.
2	Yun-han Chu and Yongnian Zheng (2020), The Decline of the Western-Centric World and the Emerging New Global Order: Contending Views, london, Routledge
3	Howlett. D (2005), Nuclear Proliferation in J. Baylis and S. Smith, The Globalization of World PO1itics, Oxford, Oxford University Press
4	Zach Parks (2020), Inside the New World Order: The Plot for Global Enslavement. USA, Abbott Press.
5	Keith Suther (l992), Global Change: Armageddon and the New World Order, German, Albatross Books

Web Resources	
1	https./www.coursera.org learn changing-global-order
2	https://www.orfonline.org/tags/new-World-order

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO 1	To be familiar with the various approaches to the study of international relations.
CO 2	To appreciate the counter trends of globalization
CO 3	To acquire knowledge about the developments taking place in the International economic system
CO 4	To develop necessary competence to analyse the responses of the developing and developed societies.
CO 5	To create awareness about the role of international organizations in International politics.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	3	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	3	2	3	3
CO5	3	3	3	2	3	3	3	3
Total	15	15	15	14	13	12	14	15
Average	3	3	3	2.8	2.6	2.4	2.8	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	2	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Politics and Social Justice

Title of the Course	Politics and Social Justice						
Course Type	Core -XIV						
Year	III	Semester	VI	Credits	4	Course Code	24UMPA62
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		6	-	-	6		

Learning Objectives	
LO1	To acquire the knowledge of politics and social justice.
LO2	To provide an Analysis of principles of social justice.
LO3	To appraise the developments towards social changes.
LO4	To equip the students with the knowledge of government Policies.
LO5	To create awareness about the welfare schemes for vulnerable sections.

UNIT	CONTENTS
I	History and Evolution of Social Justice: Theories of Social Justice- Utilitarianism - Self- Perfectionism - Existentialism: Ambedkarism - Social Justice and India's Constitution.
II	Access to resource, Equity, Participation, Diversity, Human Rights, Elements of Social Justice, Dispossession, Minorities and Rights.
III	Gender, Population, Ethnicity, Age, Ideology and belief system, Science and Religion, Social Chances.
IV	Social Justice and Discrimination - Vote Bank- Political Parties- Social Justice & Government Policies - Economic, Social, employment, education and Social Justice Activism.
V	Welfare Schemes for Vulnerable Sections of the population by the Centre and States - the Performance of these Schemes - Mechanisms, laws, Institutions and Bodies constituted for the Protection and Betterment of these Vulnerable Sections.

LEARNING RESOURCES

Recommended Books	
1	Beitz, Charles (l999), Political Theory and International Relations, Princeton, Princeton
2	University Press. Easterly, William (200l), The Elusive Quest for Growth, Cambridge, Mass, MIT Press.
3	Ignatieff, Michael (200l), Human Rights as Po1itics and Idolatry, Princeton, Princeton University Press.
4	Kant, Immanuel (l99l), Political Writings, Edited by H. S. Reiss, translated by H. B. Nisbet, New York, Cambridge University Press.
5	Axtmann, R. (l996), liberal Democracy into the Twenty-first Century: Globalization, Integration and the Nation - State, Manchester, Manchester University Press.

Reference Books	
1	Capeheart loretta, Dragan Milovanovic (2020), Social Justice: Theories, Issues, and Movements, Rutgers University Press.
2	Vatsala Pratyush (20l5), Equality and Social Justice: Issues and Concerns, New Delhi, Atlantic Publishers and Distributors (P) ltd.
3	Singh, M.P. & Saxena, R (2008), Indian Po1itics: Contemporary Issues and Concerns. New Delhi, PHI learning.
4	Vanaik, A. & Bhargava, R. (eds.) (20l0), Understanding Contemporary India: Critical Perspectives, New Delhi, Orient Blackswan.
5	Jalal, A. and Bose, S (l997), Modern South Asia: History, Culture and Political Economy. New Delhi, Oxford University Press.

Web Resources	
1	https:// www.un.org esa socdev/documents/ifsd/Social Justice.pdf
2	https:// www.insightsonindia.com/social-justice/
3	https:// www.tandfonline.com doi full/l0.l080/0l436597.20l8.l49l30l
4	https:// www.un.org esa socdev documents/ifsd/SocialJustice.pdf

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To clearly examine the history and evolution of social justice.
CO2	To appreciate the principles of social justice.
CO3	To acquire knowledge about the developments in social class system.
CO4	To gain necessary competence to analyse the government policies.
CO5	To create awareness about the welfare schemes for vulnerable sections.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	3	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	3	2	2	3
CO5	3	3	3	2	3	3	3	3
Total	15	15	15	14	13	12	14	15
Average	3	3	3	2.8	2.6	2.4	2.8	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	2	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Government and Administration in Tamilnadu

Title of the Course	Government and Administration in Tamilnadu						
Course Type	Core – XV						
Year	III	Semester	VI	Credits	4	Course Code	24UMPA63
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		6	-	-	6		

Learning Objectives	
LO1	To examine the nature of administrative system in Tamil Nadu: Ancient and British Period.
LO2	To learn the Salient Features and scope of Tamil Nadu Administration.
LO3	To know specifically about the important department and organizations functions in Tamil Nadu.
LO4	To evaluate the various state agencies involved in the planning and Development process.
LO5	To analyse the structure and function of the recruitment agencies in the Tamil Nadu State.

UNIT	CONTENTS
I	Evolution of the Tamil Nadu State Administration - Madras Presidency Provincial Administration – Minto Morley Reforms - Montague Chelmsford Reforms Reorganization.
II	Non-Brahmin Movement Justice Party - Self Respect Movement Dravidian Movement - Hindi Agitation.
III	Governor - Chief Minister - Council of Ministers - Legislative Assembly -Speaker - Organization of State Secretariat-Chief Secretary - Secretariat Departments Heads of Department/Directorates.
IV	Important Department and Organizations: State Finance Commission - State Planning Commission - Development Authority - Department of Town and Country Planning - District Development Council - State Election Commission.
V	Specialized Department and Recruiting Agencies: ElCOT – TANSIDCO - THADCO- TASMAC- Arasu E - Sevai Maiyam - State Recruiting Agencies: Tamil Nadu Public Service Commission - Teachers Recruitment Board – USRB.

LEARNING RESOURCES

Recommended Books	
1	Zoya Hassan (2000), Politics and the State in India, New Delhi, Sage Publications
2	A. Kalaiyarasan, Vijayabaskar M. (202l), The Dravidian Model interpreting the Political Economy of Tamil Nadu, Cambridge University Press.
3	Dr. K. Venkatesan (20l6), Tamil Nadu Government, Administration and Governance. Chennai, Varththamaanan Pathippagam.
4	P. Surianarayanan (l999), State Administration in Tamil Nadu, New Delhi, Vikas Publishing House.
5	Baskaran, R (l967), Sociology of Po1itics Tradition and Po1itics in India, New Delhi. Asia Publishing House.

Reference Books	
1	Baliga, B.S. (l960), Studies in Madras Administration, Madras, India Press.
2	Roberts l. Hardgrave (l965), The Dravidian Movement, Bombay, Popular Prakashan
3	Barnett, M.R. (l976), The Po1itics of Cultural Nationalism in South India, Princeton, Princeton
4	Baker, C.J. (l977), Po1itics of South India, New Delhi, Vikas Publishing House
5	Maheshwari. S.R. (2000), State Governments in India, New Delhi, Macmillan India limited.

Web Resources	
1	https://www.in.gov.in
2	https://www.pavithran.net/history-and-administration-of-government-of-tam

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO 1	To introduce the student about the evolution, government, and administration in Tamil Nadu.
CO 2	To enable the students to understand the various social movements which shaped the Tamil Nadu administration.
CO 3	To explain the State Administration: Secretariat, Chief Secretary, Chief Minister's Special Cell.
CO 4	To analyse the activities of State Finance Commission, State Planning Commission, Development Authority (CMDA).
CO 5	To examine the process of State Recruiting Agencies: Tamil Nadu Public Service Commission and Teachers Recruitment Board.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	3	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	3	2	3	3
CO5	3	3	3	2	3	3	3	3
Total	15	15	15	14	13	12	14	15
Average	3	3	3	2.8	2.6	2.4	2.8	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	2	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Civil Service in India

Title of the Course	Civil Service in India						
Course Type	Major Elective - VII						
Year	III	Semester	VI	Credits	3	Course Code	24UEPA61
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	1	-	5		

Learning Objectives	
LO1	To equip the students with Civil Service, techniques and projections
LO2	To examine how migration and urbanization are the characteristics of structural change taking place in a Civil Service.
LO3	To expose the students to sources of population and related characteristics
LO4	To enable the students to assess the rationale, need and evolution of Civil Service
LO5	To enumerate the role of Civil Service and forum to manage the in India.

UNIT	CONTENTS
I	The Union Public Service Commission (UPSC) - Conducts the Civil Services Examination (CSE) - IAS, IPS, and IFS.
II	The main topics of the first General Studies paper are the History, Heritage, Geography and Culture of the World and Society - The commission has outlined the essential themes of the General studies.
III	Indian Culture: It covers the salient features of Art Forms, Literature, and Architecture from ancient times to modern times - Modern Indian History.
IV	The basic structures, features, modifications, major provisions, and historical context of the Indian Constitution - Functions and duties of the Union and the States - Obstacles with the devolution of authority and resources to local levels.
V	Technology, Economics, Defense, Disaster Management Indian Economy, including planning, resource mobilization, growth, development, and employment difficulties - Inclusive growth and the problems it raises - Budgeting of Government- Reason development and changes of Civil service examination.

	Recommended Books
1	Beasley, W.G.,*The Modern History of Japan*,Frederick A. Praeger,1963
2	Indian Polity – M Laxmikanth NCERT IX-XII
3	Indian Economy by Nitin Singhania Economic Development & Policies in India – Jain & Ohri NCERT XI
4	MikisoHane., *Modern Japan: A Historical Survey*, Routledge, 2018.
5	NCERT XII (Contemporary World Politics) Current Affairs

	Reference Books
1	Khurana, K.L., *History of China and Japan1839-1949*, Lakshmi Narain Agarwal Educationa Polity &Governance - M. Laxmikanth, 2018.
2	Introduction to the Constitution of India by DD Base Indian Polity by M. Laxmikant.

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To judge the relationship between Civil Services And Development.
CO2	To examine the idea of over-population state the concept of Civil Service in India.
CO3	To comprehend the Civil Service in India. of developing UPSC
CO4	To explain the nature of population problem faced by developing countries.
CO5	To suggest proper Civil Service in India to be followed by developing countries.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	12	12	13	15
Average	3	3	3	3	2.4	2.4	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	2	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Demography and Development

Title of the Course	Demography and Development						
Course Type	Major Elective - VII						
Year	III	Semester	VI	Credits	3	Course Code	24UEPA62
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		4	1	-	5		

Learning Objectives	
LO1	To equip the students with demographic theories, techniques and projections
LO2	To examine how migration and urbanization are the characteristics of structural change taking place in a society.
LO3	To expose the students to sources of population and related characteristics.
LO4	To enable the students to assess the rationale, need and evolution of population Policy.
LO5	To enumerate the role of international organization and forum to manage the rising population globally.

UNIT	CONTENTS
I	Demography and Development Theories of Population - Demography and Demographic Transition - Measures of Population - Change Structure Distribution and Sources of Population Data - Population Explosion Demographic Divided - Demographic Transition.
II	Demographic Data Base in India Study of Census in India - Methodology and Characteristics of Census - National Family Health Survey l and 2 - The Rapid Household Survey- Factors Affecting Fertility - Socio- Economic, Cultural and Regional Variations.
III	Population Policy in India -Evolution of Population - Policy in India - The Shift in Policy from Population - Control to Family Welfare and to Women Empowerment.
IV	Population and Development: Over Population and Economic Development- Some Adverse Consequences of Rapid Population Growth- Policy to Control Rapid Population Growth.
V	Global Population Growth and Sustainable Development - Population trends in 2l Century Role of UNFPA - World Bank-IMF (Finance and Development) - Demographics and Human Development- Global Demography.

Recommended Books	
1	Beasley, W.G.,*The Modern History of Japan*,Frederick A. Praeger,1963
2	Franz H Michael and George Edward Taylor, *Far East in the Modern World*, Holt,1956
3	Immanuel Hsu, *The Rise of Modern China*, Oxford University Press,2000
4	MikisoHane., *Modern Japan: A Historical Survey*, Routledge,2018
5	Paul Hilbert Clyde and Burton F Beers, *The Far East:A History of Western Impacts and EasternResponses, 1830-1975*, Waveland Pr Inc,1991

Reference Books	
1	Khurana, K.L., *History of China and Japan1839-1949*, Lakshmi NarainAgarwal EducationalPublishers, Agra, 2018
2	Jean Chesneaux,Françoise Le Barbier, Marie Claire Berger.,*China from 1911 to Liberation*,Pantheon books,1977

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To judge the relationship between population and development.
CO2	To examine the idea of over-population state the concept of demographic transition.
CO3	To comprehend the demographic characteristics of developing countries
CO4	To explain the nature of population problem faced by developing countries.
CO5	To suggest proper policy measures to be followed by developing countries.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	12	12	13	15
Average	3	3	3	3	2.4	2.4	2.6	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	2	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Consumer Rights and Protection in India

Title of the Course	Consumer rights and protection in India						
Course Type	Elective - VIII						
Year	III	Semester	VI	Credits	3	Course Code	24UEPA63
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		5	-	-	5		

Learning Objectives	
LO1	Understand rights that are guaranteed by legislature to citizens living in India.
LO2	Students will knows about the various consumer rights movements emerged in India in both pre and post-independent period.
LO3	Students will have thorough knowledge about working of Consumer grievance redressal mechanisms.
LO4	Knowledge about structure and functioning of Consumer Courts will be imparted to students.
LO5	To increase consumer rights awareness among students and other state holders of the society in India.

UNIT	CONTENTS
I	Evolution, Meaning, Scope and Importance of Consumer Rights - Types of Consumer Rights: Right to safety - Right to be informed - Right to Choose - Right to be Heard and Assured - Right to Redressal and Right to Consumer Education – Consumer Rights Movement in India.
II	Legislative Framework on Consumer Protection In India - Consumer Protection laws in India- Prevention of Food Adulteration Act, l954 - Standards of Weights and Measures Act, l976 - The Drugs and Magic Remedies (Objectionable Advertisement) Act l954 - Sale of Goods Act, l930 - Consumer Protection Act, l986- Food Safety and Standards Act, 2006 – Consumer Protection Act 20l9
III	Consumer Courts in India: Structures, Objectives- Powers and functions - National Consumer Disputes Redressal Commission (NCDRC) – Tamil Nadu State Consumer Disputes Redressal Commission (SCDRC)- District Consumer Disputes Redressal Forum (DCDRF).
IV	Consumer Awareness: Consumer Awareness- Consumer Grievances – Consumer Complaints Regarding Goods and Services - Unfair Trade Practice.

V	Ministry of Consumer Affairs: Ministry of Consumer Affairs, Food and Public Distribution - Consumer Responsibilities- Problems of Consumer – Online Trade and Consumer problems.

Recommended Books	
1	Girimaji, Pushpa 2002, consumer Rights for everyone penguin Books.
2	Rajyalaxmi Rao, consumer is king, Universal law publishing company.
3	Venkat Rao, law of Consumer protection, l998, Asia law Home.
4	Saraf, law of consumer protection in India 2nd Edition, l995.
5	M.M. Prasad, Top Consumer Behaviour, Top Publication Delhi..

Reference Books	
1	Saraf D.N: law of Consumer Protection in India (l995), Tripathi, Bomba.

Course Outcomes

CO. No.	**The Students on Completion of the Course will be able to:**
CO1	Describe the evolution of inscriptions in India.
CO2	Elaborate the kinds of inscriptions.
CO3	Elaborate the significance of Eras.
CO4	Explain the achievements of Epigraphists.
CO5	Discuss the sites related with Inscriptions.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	3	2	3
CO2	3	3	3	3	3	3	2	3
CO3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	15	14	12	15
Average	3	3	3	3	3	2.8	2.4	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	2	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	15	15	15
Average	3	3	3	3	3

S-Strong (3) **M-Medium (2)** **L-Low (1)**

Population Studies

Title of the Course	Population Studies						
Course Type	Elective - VIII						
Year	III	Semester	VI	Credits	3	Course Code	24UEPA64
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		5	-	-	5		

Learning Objectives	
LO1	To define and explain the basic concepts of population studies.
LO2	To outline construct and conclude the population growth and distribution.
LO3	To organize and interpret the various population structure.
LO4	To examine and criticize the various population dynamics.
LO5	To label, and outline the various population policy.

UNIT	CONTENTS
I	**Introduction Population Studies:** Nature and scope, Concepts and Definitions- Sources of Population Data: -Population Census- History of Census Taking in India - Vital Statistics Registration - Systems-Historical Background.
II	**Distribution Population Growth:** Population Distribution among developed and developing regions of the world - Factors affecting Population distribution of India - Basic Measures of Population Distribution.
III	Population Structure and Characteristics Sex and Age Structure: Sex and Age Structure of Various Countries - Population PYRAMID, Factors Affecting Age and Sex Structure of Population - Aging Population.
IV	**Population Dynamics Fertility:** Migration of the Study - Concepts and Definitions - Internal and International Migration - Sources of Migration data - Measures of Migration - Direct and Indirect Methods - Everett Lee's Conceptual Framework for Migration Analysis.
V	**Population Policy Concepts:** Types of population Policies - Mortality, Fertility and Migration influencing Policies - World Population Plan of Action - Millennium Development Goals (MDGs).

Recommended Books	
1	Shrivastava O.S. (2007), Demography and Population Studies, Quality Publishing Company (ajay)
2	Jain R.K. (2014), Textbook of Population Studies, Astha Publishers and Distributors

Reference Books	
1	BhendeAsha, A and Tara Kanitkar, (2012) Principles of Population studies, Mumbai Himalaya Publishing House
2	Bogue, Donald J (1969), Principles of Demography, New York: John Wiley and Sons.

Web Recourses	
1	https://censusindia.gov.in/census.website/
2	https://www.taylorfrancis.com/series/international-population- studies/ASHSER1353?context=ubx

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To judge the relationship between population and Development.
CO2	To examine the idea of over-population state the concept of demographic transition.
CO3	To comprehend the demographic characteristics of developing countries
CO4	To explain the nature of population problem faced by developing countries.
CO5	To suggest proper Policy measures to be followed by developing countries.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	3	3
CO2	3	3	3	3	2	3	2	3
CO3	3	3	3	3	2	2	2	3
CO4	3	3	3	3	2	2	2	3
CO5	3	3	3	3	3	3	3	3
Total	15	15	15	15	12	12	13	15
Average	3	3	3	3	2.4	2.4	2.6	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	2	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO5	3	3	2	3	3
Total	15	15	13	15	15
Average	3	3	2.6	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Training for Competitive Examinations

Title of the Course	Training for Competitive Examinations						
Course Type	Part -IV						
Year	III	Semester	VI	Credits	2	Course Code	24UTPA61
Instructional Hours Per week		Lecture	Tutorial	Lab Practices	Total		
		2	-	-	2		

Learning Objectives	
LO1	To understand the fundamental principles of human physiology, nutrition, health, hygiene, and environmental science.
LO2	To analyze the significance of climate change, geographical landmarks, and recent advancements in science and technology.
LO3	To explore the historical and cultural aspects of India, including modes of agitation, social movements, and unity in diversity.
LO4	To examine the role of women in the freedom struggle, social reforms, and empowerment efforts in Tamil Nadu and India.
LO5	To develop quantitative reasoning skills through concepts like area, volume, time and work, and number series.

UNIT	CONTENTS
I	Physiology, Nutrition, Health and Hygiene, Human Diseases; Environmental Science; latest Inventions in Science and Technology Environment – Climate Change; Geographical Landmarks.
II	Different Modes of Agitation of Tamil Nadu and Movements; Characteristics of Indian Culture, Unity in Diversity - Race, Language, Custom; India as a Secular State.
III	Empowerment of Women - Consumer Protection Forums - Human Rights Charter; Political parties and Political System in Tamil Nadu and India Geography of Tamil Nadu - Its Impact on Economic Growth - Welfare schemes of Government - Current Socio- Economic Issues.
IV	Role of Women in Freedom Struggle - Various Social Reformers - Social Reform Movements and Social Transformation of Tamil Nadu.
V	Area - Volume - Time and Work Number series.

LEARNING RESOURCES

Recommended Books	
1	Hall, J. E. (2020). Guyton and Hall Textbook of Medical Physiology (l4th ed.). Elsevier.
2	Srilakshmi, B. (202l). Nutrition Science (7th ed.). New Age International Publishers.
3	Miller, G. T., & Spoolman, S. (20l9). Environmental Science (l6th ed.). Cengage learning.
4	Hasnain, N. (20l9). Indian Society: Themes and Social Issues. McGraw Hill Education.
5	Aggarwal, R. S. (2022). Quantitative Aptitude for Competitive Examinations (8th ed.). S. Chand Publishing.

Reference Books	
1	Theodore Couloumbis and James Wolfe, *Introduction to International Relations: Power andJustice*, Prentice Hall, 1985
2	Peter Calvocoressi, *World Politics since 1945*, Pearson Longman, 1968

Web Resources	
1	https://www.niehs.nih.gov/research/programs/climatechange/health_impacts/foodborne_diseases
2	https://nhrc.nic.in/sites/default/files/list%20of%20Added%20Books_250202022.pdf
3	https://earthwatch.org/stories/23-must-read-science-books-about-environment-chosen-earthwatch-scientists](https://earthwatch.org/stories/23-must-read-science-books-about- environment-chosen-earthwatch-scient
4	https://www.research gate.net
5	http://www.meity.gov.in

Course Outcomes

CO No.	The Students on Completion of the Course will be able to:
CO1	To recall key concepts in human physiology, health, environmental science, and their implications for society.
CO2	To evaluate the impact of climate change, scientific advancements, and geographical factors on economic and social Development.
CO3	To analyze various social and Political movements, understanding their influence on India's cultural and secular framework.
CO4	To assess government welfare schemes, human rights Policies, and the role of consumer protection forums in society.
CO5	To apply mathematical problem-solving techniques in real- World scenarios, improving logical and analytical skills.

CO Mapping with Programme Outcomes

CO/PO	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8
CO1	3	3	3	3	3	2	2	3
CO2	3	3	3	3	2	3	3	3
CO3	3	3	3	3	2	2	3	3
CO4	3	3	3	3	3	2	3	3
CO5	3	3	3	2	3	3	3	3
Total	15	15	15	14	13	12	14	15
Average	3	3	3	2.8	2.6	2.4	2.8	3

S-Strong (3) M-Medium (2) L-Low (1)

CO Mapping with Programme Specific Outcomes

CO/PSO	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	2	3	3
CO4	3	3	3	3	3
CO5	3	3	3	3	3
Total	15	15	14	15	15
Average	3	3	2.8	3	3

S-Strong (3) M-Medium (2) L-Low (1)

Blue Print – End Semester Examinations Semester – I to VI

Class: U.G. **Time: 3 Hours** **Max. Marks: 75**

Section- A **(10 x 1 = 10)**

Answer all questions.

Choose the correct answer. (With four options)

	Unit I	Unit II	Unit III	Unit IV	Unit V
Question Nos.	1 & 2	3 & 4	5 & 6	7 & 8	9 & 10

Section -B **(5 x 5 = 25)**

Answer all questions choosing either (a) or (b).

Answer should not exceed 250 words

	Unit I	Unit II	Unit III	Unit IV	Unit V
Question Nos.	11 (a) & 11 (b)	12 (a) & 12 (b)	13 (a) & 13 (b)	14 (a) & 14 (b)	15 (a) & 15 (b)

Section- C **(5 x 8 = 40)**

Answer all questions choosing either (a) or (b).

Answer should not exceed 500 words

	Unit I	Unit II	Unit III	Unit IV	Unit V
Question Nos.	16 (a) & 16 (b)	17 (a) & 17 (b)	18 (a) & 18 (b)	19 (a) & 19 (b)	20 (a) & 20 (b)